

AGENDA

Meeting: Pewsey Area Board
Place: Great Bedwyn Memorial Hall
Date: Monday 28 November 2022
Time: 7.00 pm

Including the parishes of All Cannings, Alton, Beechingstoke, Burbage, Buttermere, Charlton, Chirton, Easton, Froxfield, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Tidcombe and Fosbury, Upavon, Wilcot, Huish and Oare, Wilsford, Woodborough, Wootton Rivers.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Stuart Figini Senior Democratic Services Officer, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jerry Kunkler, Pewsey (Chairman)
Cllr Paul Oatway QPM, Pewsey Vale West (Vice-Chairman)
Cllr Stuart Wheeler, Pewsey Vale East

Items to be considered	Time
1 Welcome and Introductions	
2 Apologies for Absence	
3 Minutes (<i>Pages 5 - 10</i>) To confirm the minutes of the meeting held on 10 October 2022.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 11 - 26</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> • Cost of Living Update • Monthly Update from Community First • Wiltshire Council Grants for Electric Vehicle Chargers • Voluntary Community and Social Enterprise (VCSE) Alliance (BSW Integrated Care Board) Update • Wiltshire Climate Strategy Delivery plans • Building Bridges, Support available for Unemployed/not in education • Briefing Note – Temporary Events Notices (TEN's) 	
6 Rural Mobility Update (<i>Pages 27 - 42</i>) To receive an update from Paul Sanders on the Rural Mobility Project – Wiltshire Connect.	
7 Public Health Issue Cllr Paul Oatway will report further on a public health issue in the Pewsey area.	
8 Positive Community Action To receive a presentation from Phil Brady on the activities of Positive Community Action as they deliver radical grassroots solutions to food hunger, loneliness and culturally deprived rural communities.	
9 Partner Updates (<i>Pages 43 - 48</i>) To receive any updates from partner organisations: <ul style="list-style-type: none"> • Wiltshire Police 	

- Dorset and Wiltshire Fire and Rescue Service - <https://youtu.be/4AFZoVIszBQ>
- Health
- Health & Wellbeing
- Pewsey Community Area Partnership
- Parish Councils
- Youth

10 **Community Area Grants** (*Pages 49 - 52*)

To determine the following 3 applications for Community Area Grants.

- a. Greensward Committee, £1,775 towards Greensward treeworks
- b. Great Bedwyn Village Hall, £5,000 towards Great Bedwyn Village Hall Development Project
- c. The Coronation Hall, East Grafton - £5,000 towards Coronation Hall East Grafton Solar PV

11 **Local Highway and Footpath Improvements Group (LHFIG)**
(*Pages 53 - 74*)

To consider recommendations arising from the LHFIG meeting held on 9 November 2022.

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Future Meeting Dates and Close**

The next meeting of the Pewsey Area Board is scheduled for 27 February 2023, 7pm at the Bouverie Hall, Pewsey.

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Pewsey Area Board

MINUTES OF THE PEWSEY AREA BOARD MEETING HELD ON 10 OCTOBER 2022 AT WOODBOROUGH CLUB, SMITHY LANE, WOODBOROUGH, SN9 5PL.

Present:

Cllr Jerry Kunkler (Chairman), Cllr Paul Oatway QPM (Vice-Chairman) and Cllr Stuart Wheeler

Also Present:

Cllr Ian Blair-Pilling – Cabinet Member for Public Health and Public Protection, Leisure, Libraries, facilities Management and Operational Assets

Wiltshire Council Officers

Richard Rogers – Community Engagement Manager
Nic Thomas – Chief Planning Officer
Dom Argar – Technical Support Officer
Stuart Figini -Senior Democratic Services Officer

Town and Parish Councillors

Easton Royal Parish Council – Margaret Holden
Rushall Parish Council/PCAP - Colin Gale
Woodborough Parish Council - John Brewin

Partners

Wiltshire Police – Police and Crime Commissioner Philip Wilkinson, PCSO Jon Mills

Others

PCAP – Dawn Wilson, Susie Brew

in attendance: 25

30 **Welcome and Introductions**

The Chairman welcomed everyone to the meeting, in particular Cllr Ian Blair-Pilling the Cabinet Member for Public health and Public Protection, Leisure, Libraries, Facilities Management and Operational Assets, Nic Thomas the Chief Planning Officer and Philip Wilkinson the Police and Crime Commissioner and introduced the Area Board Members.

31 **Apologies for Absence**

Apologies for absence had been received from:

- Insp Al Lumley – Wiltshire Police
- Dorset and Wiltshire Fire and Rescue Service

32 **Minutes**

Decision

The minutes of the meeting held on 23 May 2022 were agreed as a correct record and signed by the Chairman.

33 **Declarations of Interest**

There were no declarations of interest.

34 **Chairman's Announcements**

The Chairman drew attention to the following announcements which were noted by the Area Board:

- Post 16 Skills and Participation Offer
- Annual Canvas
- Building Bridges Update
- Wiltshire Independent Living Centre

35 **Public Health Issue**

The Area Board considered a public health issue introduced by Cllr Paul Oatway QPM, in relation to the spreading of sewage sludge onto agricultural land. Cllr Oatway spoke about his concerns that the spreading of the sewage sludge created unbearable odours, especially with the very hot summers and prevailing winds carrying the odours some distance across fields and into residential areas. These concerns were echoed by those attending the Area Board meeting.

Cllr Oatway referred to a briefing note prepared by Public Protection on the issues that was attached to the agenda pack. He noted that a Public Protection officer was unable to attend this meeting of the Area Board, so he asked that the officer be invited to attend the next meeting so that a more in-depth discussion could be held.

Resolved:

To invite Public Protection to the next Area Board meeting to discuss the issues raised by Cllr Oatway QPM about the spreading of sewage sludge and its impact on local residents.

36 **Shared Lives and Shared Days Initiatives**

The Chairman informed the Area Board that Amy Smith was unable to attend this meeting and he summarised the work of Shared Lives as detailed in the presentation slides. The Area Board asked that Shared Lives provide a more comprehensive presentation of the day support they offered at the next meeting.

Resolved:

To receive a presentation from Shared Lives on the day support offered for to vulnerable adults at the next meeting.

37 **Partner Updates**

(a) Wiltshire Police

The Area Board received a written update from Insp Al Lumley, Wiltshire Police, which included detail about the Community Policing Team, Wiltshire Police performance to June 2022, hate crime overview and local priorities and updates in relation to the Pewsey area.

The Police and Crime Commissioner (PCC), Philip Wilkinson commented on the recent inspection of Wiltshire Police in January 2022 by Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services and the overall service provided to the public requiring improvement. The PCC highlighted the Wiltshire Police response and the commitment to demonstrating the progress being made against the recommendations.

The PCC, PCSO Jon Mills and John Derryman – co-ordinator of Wiltshire Speedwatch, responded to questions about a recent stabbing incident in Pewsey; How the PCC identified a number of issues during his tenure that were also identified during the inspection; vehicle speeding and restructuring of the speedwatch team; concern at the level of anti-social behaviour; the provision of PCSO's dedicated to the Pewsey area, the desire to increase in neighbourhood officers; plans to rotate two mobile police stations across the County, to meet needs; attendance at Parish and Town Council's meetings; the relationship between Wiltshire police and the British Transport Police and the transfer of intelligence;

The Chairman thanked the PCC, PCSO and Co-Ordinator of Wiltshire Speedwatch for attending the Area Board meeting and responding to questions.

(b) Dorset and Wiltshire Fire and Rescue Service

There was no update report for this meeting.

(c) Health

The written report attached to the agenda pack was noted.

(d) Health & Wellbeing

Dawn Wilson reported on the following: the Memory Café and Movement to Music continued to run in the Bouverie Hall; supporting Shalbourne and Great Bedwyn Parish Council's for insurance and banking services; help being offered during the cost of living crisis; warm spaces scheme during the winter months; community fridges and the increasing use of foodbanks.

The Strategic Engagement and Partnership Manager (SEPM) encouraged groups that could offer warm spaces to sign up for the Warm Spaces Scheme, and confirmed that there may be some financial support available to groups that join the scheme from the Health & Wellbeing fund.

(e) Pewsey Community Area Partnership

Colin Gale provided an update on the DfT Rural Mobility Scheme and the £1.2m secured for service improvements in Pewsey. He confirmed that Paul Sanders, Rural Buses Project Manager, was leading this project following his appointment by Wiltshire Council. Colin also reported on a recent survey of the service with 495 surveys returned.

Colin commented on the disruption and impact on rail users of the recent rail strikes. He reported on Pewsey Station being nominated by GWR for accessibility improvements under a DfT scheme and a conference for GWR stakeholders would be held shortly.

Dawn Wilson reported that PCAP had a meeting this month and welcome a number of new members, although there was a concern at the number of more mature members who were no longer volunteering. New volunteers were encouraged to contact PCAP. PCAP had recently visited Pewsey Vale School, who had received a grant from the Area Board towards a calm and safe place for pupils within the school, and there were plans for this space to remain.

Susie Brew commented on the delivery of the Itineraries and Walkers are Welcome projects with some revisions in the pipeline.

The Chairman thanked Dawn, Susie and Colin for all their hard work and the work of PCAP.

(f) Parish Councils

Rushall Parish Council – Colin Gale provided an update which included detail about Rushall winning the Best Kept Small Village again. He was sad to report a recent theft of a safe from the village church and a burglary in the village.

Woodborough Parish Council – John Brewin provided an update on community speedwatch and the recent statistical information being made available, with over 1080 vehicles being reported to Wiltshire Police for speeding offences and the appropriate action being taken.

(g) Other

Youth – The Strategic Engagement and Partnership Manager indicated that an update would be available for the next Area Board meeting.

Engagement and Partnership Team

The Strategic Engagement and Partnership Manager (SEPM), Richard Rogers, provided an update on the new staffing structure of the Engagement and Partnership Team which came into place on 1 September 2022. He also reminded the Area Board about their priorities for the coming year and a couple of items to be discussed at the next meeting of the Area Board including the cost of living and demand bus services.

The Chairman welcomed the Chief Planning Officer, Nic Thomas, and Cllr Ian Blair-Pilling Cabinet Member and explained their role in attending future Area Board meetings to provide the link with the Council.

38 **Community Area Grants**

The Area Board considered one application for Community Area Grant funding. The Chairman invited a representative of the applicant to give a brief overview of their project to the Area Board.

Resolved:

1. To approve the following application for Community Area Grants:

Hilcott Village Hall - £1470.20 towards Hilcott Village Hall Trust Barnard Meadow erection of boundary fence and gates.

39 **Local Highway and Footpath Improvements Group (LHFIG)**

The Area Board received the notes of the first LHFIG meeting held on 20 July 2022, with the recommendations being presented by Colin Gale.

Resolved:

- 1. To close issue 5998 and 10-20-4 (items linked) Rushall**
- 2. To add issue (with funding) 6374 and 6541 (items linked) Upavon signing and lighting (£3,400) to the Priority Schemes List.**
- 3. To defer issue 10-21-9 Pewsey Fordbrook Bus Shelter (3,000) for further consideration at the next LHFIG meeting.**
- 4. To add issue 10-22-10 North Newnton Footway (Phase 3) to the Priority Schemes List (currently without funding).**

40 **Urgent items**

There were no urgent items.

41 **Future Meeting Dates and Close**

The next meeting of the Pewsey Area Board is scheduled for 28 November 2022, 7pm at Great Bedwyn Memorial Hall.

The Chairman thanked everyone for attending.

(Duration of meeting: 7.00 - 8.30 pm)

The Officer who has produced these minutes is Stuart Figini of Democratic Services, direct line 01225 718221, e-mail stuart.figini@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114 or email communications@wiltshire.gov.uk

Briefing Note
Cost of Living Update
October 2022

Service: *Leisure, Culture and Communities*
Further Enquiries to: *Rhys Schell, Service Manager, Engagement and Partnerships*
Date Prepared: 07/10/2022
Direct contact: rhys.schell@wiltshire.gov.uk

Background

As a council we are acutely aware of the pressures many people are already facing due to the increased cost of living, and the potential for these to grow over the autumn and winter period. Key information for residents can be found on the [cost of living](#) page on the Wiltshire Council website.

At [Cabinet on Tuesday 27 September](#), Wiltshire Council Leader, Cllr Richard Clewer set out how the authority is prepared for the significant challenges we and our communities expect to face over the autumn and winter. The Area Boards were highlighted as critical to our coordinated response given their local influence, extensive partnership networks and mobilising powers – as demonstrated during the COVID-19 pandemic.

The role of Area Boards

Each of the Area Boards represent unique communities and their approach to supporting the cost of living should reflect their in-depth understanding of the key local partners, volunteers and residents. There are a number of ways in which the boards may choose to support communities and we would encourage local ideas, initiatives and projects. Below are some examples of the ways in which all boards can support the cost of living in Wiltshire.

- **Data and intelligence gathering**

Each board is requested to undertake conversations with their key local stakeholders and residents to gain a detailed understanding of the impact of the cost of living. Area Boards can facilitate conversations or utilise existing meetings, networks and engagements to gather data and intelligence. The Strategic Engagement and Partnerships Manager will collate and report back the key local findings.

- **Warm spaces and community food provision**

Wiltshire Council is developing an interactive map that will enable residents to easily identify local warm spaces, food banks, community fridges and other low or no cost food provision. Wiltshire warm spaces can be existing, new, adapted or extended community provision that follows these principles:

- Welcoming, inclusive and open to the general public
- Safe with appropriate safeguarding, insurance and all appropriate policies in place.
- Non-judgemental, where everyone is treated equally, with dignity and respect.

- No cost or low cost to attendees.

Wiltshire's libraries will be offering access to warm spaces and signposting to both financial and practical support imminently and we are aware of a significant number of faith and community based organisations which are also making their buildings and activities welcoming and accessible warm spaces. Area Boards can encourage local organisations to complete the [warm spaces survey](#) to ensure their offer is on our interactive map. It would also be prudent to review the local offer within each community area to consider if further warm spaces could be developed.

There is also a Wiltshire Community Food Network in development, that aims to bring together leads from Wiltshire based food banks, community fridges and other low or no cost food providers. The ambition of this network is to strengthen the resilience of the community food offer and ultimately ensure that residents in need have access to low or no cost food in their community. A further survey is being imminently developed to capture this information.

We would encourage Area Boards to ensure all of their local warm spaces and local community food providers are registered on our interactive map, which will be live on the [cost of living](#) webpage soon. The Area Board may wish to review the local community food and warm spaces offer and discuss with local partners if any further provision is required.

- **Funding**

Area Boards are encouraged to prioritise the use of the older and vulnerable adult funding to cost of living projects and initiatives.

Wiltshire Council is also holding conversations with the community/voluntary sector and other partners, to look at enhancing and strengthening an already established local funding appeal. This funding aims to raise support directly for individuals in need as well as providing additional funding to charities and groups who provide a vital lifeline to communities in Wiltshire. More will be known on this shortly and we will update Area Boards in due course.

The above are examples of the ways in which Area Boards can support the cost of living for Wiltshire residents, however, we would strongly encourage Area Boards to review and consider further local projects and initiatives. The Strategic Engagement and Partnerships Manager will collate and report back the key findings and actions undertaken by the Area Boards.

Briefing prepared by: Rhys Schell, Service Manager, Engagement and Partnerships

Report Date: 07/10/2022

Full List of Community First Award Winners 2022

Community First held the first in-person AGM and Awards Celebration since Covid-19 on 12th October at Devizes Town Hall. It was wonderful to see so many people in attendance to celebrate our work and achievements over the last 12 months and to congratulate our lucky 2022 award winners. A full list of award winners is now available on our website:

<https://www.communityfirst.org.uk/news/community-first-launches-campaign-to-find-new-volunteers-for-local-transport-groups/>

Our annual publication for 2021-2022 with a summary of our work and programme achievements, is now available to and download on our website using the following link:

<https://www.communityfirst.org.uk/wp-content/uploads/2022/10/Your-Community-First-2022-Publication-WEB-VERSION.pdf>

Finally our annual celebration video which we showcased at our AGM can be viewed on YouTube using this link. Please do share the above with your contacts and networks so that we can let people know what we have been up to and how we support local communities in Wiltshire and Swindon. <https://www.youtube.com/watch?v=Oq0sVNVblWk&t=1s>

Community First is on Instagram

We have created a new Instagram account to promote and champion our work. If our work is of interest to you, please do follow us at: www.instagram.com/communityfirstwiltshire

Destination Adventure: Youth Action Wiltshire Minibus Fundraising Campaign

Youth Action Wiltshire (YAW) offers life-changing support for vulnerable young people through free to access day, residential and respite activities. Transport for all activities is offered free of charge through our Youth Action Wiltshire minibus. Without this vehicle, many of the young people we support with would not be able to access our service. The YAW minibus has transported hundreds of young people to thousands of activities and is now ready for retirement.

Demand for our service is growing. We want to keep the wheels turning to support as many young people as we can in 2023 and beyond, by purchasing a new 17-seater minibus for Youth Action Wiltshire.

November 2022 marks the start of a fundraising campaign to raise £30,000 for a new Youth Action Wiltshire minibus. We will be promoting the campaign across our social media channels, website and in our email newsletter. We would be grateful if you would share the campaign with your contacts and networks so that we can raise as much awareness as possible and reach our fundraising target. If you are interested in finding out more about the minibus fundraiser or you would like to make a donation please email: fundraising@youthactionwiltshire.org

Report author: Ellie Ewing (Marketing & Communications Manager)

Organisation name: Community First

Date: 17th October 2022

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Wiltshire Council Grants for Electric Vehicle Chargers

Following the well-attended EV Charging Infrastructure for Town & Parish Councils Webinar on the 14th of September, we are pleased to share this link with you. It contains the materials you need to progress your intentions for EV chargers in your communities:

[Electric vehicles and charging points - Wiltshire Council.](#)

The webpage at the link includes:

1. [Wiltshire EVCPI grant guidance](#)
2. The application form for the grants: [EVCPI Grant Scheme \(wiltshire.gov.uk\)](#)
3. Recordings of the presentations at the webinar – please circulate to colleagues, each presentation is short (around 10m) and shareable:
 - [National and Wiltshire EV strategy](#)
 - [National ORCS grant](#)
 - [Wiltshire EVCPI grant](#)
 - [Wiltshire Council's charge point installer Joju and their provision of free site assessments](#)
4. Link to guidance for the national On Street Residential Charging Scheme (ORCS) grants from Government, which can be used in conjunction with the Wiltshire grants.

If you have identified sites, the first step in applying for the Wiltshire EVCPI grant (up to £2500) is to book a free site assessment from Joju, Wiltshire Council's EV Charging Infrastructure provider. Please contact info@joju.co.uk with 'Wiltshire Council EV Charging Project' in the subject line.

If, having reviewed the materials, you have further questions for the Council, please contact fleet.services@wiltshire.gov.uk.

These materials will be shared widely through Local Council channels.

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VCSE Alliance (BSW Integrated Care Board) Update

Over the past 18 months voluntary sector colleagues across the county have been working with their Integrated Care System colleagues to develop new ways of working and transformation.

At this time of change it is vital that the voices of the sector and the people they support are heard and reflect services planned. This work is taking place across the Bath/Swindon/Wiltshire (BSW) area.

The three Councils for Voluntary Services (CVS) - 3SG, Voluntary Action Swindon (VAS), Wessex Community Action (WCA) and Community First, the Rural Community Council for Wiltshire and Swindon, are working together to ensure that the right VCSE input is sought for decisions made on a locality level through their respective place based VCSE alliances.

Pam Webb CEO of Voluntary Action Swindon is Partner Member for Voluntary Community and Social Enterprise (VCSE) on the BSW Integrated Care Board. You can find out more about Pam here <https://bsw.icb.nhs.uk/team-members/pam-webb>

In Wiltshire a VCSE Leadership Alliance made up of CEO's operating in Wiltshire who lead organisations who are providing significant health and social care support around older age, youth, carers, mental health, dementia, physical activity, culture and general prevention can act as a central point of contact and a front door into the sector for colleagues in health and the Local Authority.

This Wiltshire VCSE Leadership Alliance is just one strand of the mechanism to strengthen, involve and inform the sector. Both Community First and Wessex Community Action offer infrastructure support to the sector and have far reaching networks and forums. These include the voluntary sector forum, which brings together predominantly smaller VCSE partners, the Children's and Families Voluntary Sector Forum, Wiltshire Village Halls Association, Community transport groups, the Wiltshire Inclusion Network (WIN), youth clubs and the Volunteer Manager Forum. All offering clear pathways in and out and a strong reach into the wider sector.

So far the VCSE Leadership Alliance has been establishing its role in the BSW ICB, developing its governance and terms of reference and has offered views and feedback on important pieces of developing work including the BSW Health and Care model, which you can find more about here: [BSW Health and Care model](#). The group has also supported by offering views on BSW population health programme, BSW Together's constitution and has also been involved in the development of BSW's place based alliances in BaNES, Swindon and Wiltshire.

Find out more. You can find out more about our VCSE partners and their work here: [VCSE Sector and BSW ICS](#)

Report author: Lynn Gibson (Chief Executive) and Amber Skyring (Wessex Community Action)

Organisation name: On behalf of the VCSE Alliance (3sG, Voluntary Action Swindon, Wessex Community Action and Community First)

Date: 20th September 2022

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Area Board Briefing Note – Climate Strategy Delivery Plans

Service:	<i>Climate Team, Environment directorate</i>
Date prepared:	<i>26 September 2022</i>
Further enquiries to:	climate@wiltshire.gov.uk
Direct contact:	<i>Ariane Crampton</i>

1. Purpose

- 1.1. To update Area Boards on the publication of new delivery plans to support the council's adopted Climate Strategy.

2. Background

- 2.1. The Wiltshire Council Climate Strategy was adopted by full Council in February 2022 and is available [here](#).
- 2.2. The strategy was deliberately kept succinct and at a high level to encourage a wide readership. A commitment was made to develop more detailed delivery plans which would set out how the council would deliver against the objectives in the strategy.
- 2.3. In May 2022, two [Pathways](#) studies by consultants Anthesis set out what would be required for the council and the wider county to become carbon neutral.

3. Update

- 3.1. Two climate strategy delivery plans have been developed using evidence from the Pathways studies as well as input from officers across the council and councillors, in particular Cabinet and the Climate Emergency Task Group. Both plans cover the period 2022-24.
- 3.2. These delivery plans were [published](#) on the council's webpages on 21 September 2022. The Carbon Neutral Council Plan sets out the council's actions towards achieving our goal of becoming carbon neutral as an organisation by 2030. The Climate Strategy Delivery Plan for Wiltshire focuses on the outward facing actions the council can do to lead the transition to a carbon neutral county.
- 3.3. The [Delivery plan](#) for the whole county recognises that '*Delivery will require working with organisations, residents, businesses and the entire community of Wiltshire. Many of the*

actions will need to be delivered in partnership with stakeholders in a delivery or an advisory capacity and these will include the (Councillor) Climate Emergency Task Group, Wiltshire Climate Alliance and its member groups, town and parish councils and community area boards, businesses, community organisations as well as individual residents.'

3.4. The following actions will rely on working with Area Boards: X1.3 (p 5), X17.3 (p 18), B5.3 (p 23), B9.8 (p 25), NE2.1 (p 29), R3.3 (p 44) and R4.4 (p 45).

4. Next steps

4.1. The plans will provide a valuable framework to progress and monitor action across the climate strategy's seven delivery themes of:

- 4.1.1. Transport
- 4.1.2. Homes and the Built Environment
- 4.1.3. Natural Environment, Food and Farming
- 4.1.4. Energy
- 4.1.5. Green Economy
- 4.1.6. Resources and Waste
- 4.1.7. Carbon Neutral Council

4.2. Relevant teams will be engaging with Area Boards, in particular through the Area Board Environment Leads, to progress the actions listed above over the period 2022-24.

5. Further information

5.1. Cabinet and full Council regularly receive updates on progress in tackling the climate emergency. An update is being provided to October 2022 [Cabinet](#) and Council. A summary of the latest position is available [here](#).

Area Board Briefing Note – Building Bridges, support available for unemployed/ not in education

Service:	Employment and Skills
Date prepared:	18/8/22
Further enquiries to:	Emily Hughes, Team leader Building Bridges
Direct contact:	Emily.hughes@wiltshire.gov.uk

The Building Bridges project continues to support those furthest from the workplace or with multiple barriers back towards the world of work, education or training. The team offer bespoke 1:1 support to help identify what barriers a person might have which are preventing them progressing and help plan ways to address these. They can even offer up to 12 weeks support once someone has entered employment/ education to ensure they have settled in and aid with transition.

Building Bridges can work with any Wiltshire resident aged over 15 (no upper age limit) as long as they have the right to work in the UK and are not currently in and employment / formal education.

The team are currently supporting a range of NEET (not in employment education and training) young people to identify what their plans for September and make steps towards engaging with that goal.

The project has recently seen a large increase in referrals for support for Ukrainian guests through the Family and Community Learning ESOL (English for speakers of other languages). We are working in close partnership with FCL to offer ongoing support to those completing their ESOL programme and help them access work or further training.

We are keen to work with local communities to reach those individuals whom we may not have reached yet and offer them the fantastic 1:1 support the team are able to provide.

Building Bridges is a partnership of organisations, led by Community First, that has come together to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

The project has received up to £8.4M of funding from the European Social Fund and The National Lottery Community Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England.

Support is free for those participating on the project.

Referrals can be made by a professional or self referral and can be made via the Website.

More information on the project can be found at: www.buildingbridgessw.org.uk

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Area Board Briefing Note – Temporary Events Notices

Service:	Place – Public Protection – Licensing
Date prepared:	7 September 2022
Further enquiries to:	Linda Holland, Licensing Manager
Direct contact:	Linda.holland@wiltshire.gov.uk

At a recent Licensing Committee meeting Members requested a briefing to note for Area Boards to raise member and public awareness around the use and control of Temporary Events Notices under the Licensing Act 2003.

What are Temporary Events Notices and how are they used:

A Temporary Event Notice (TEN) is a standalone permission which permits licensable activities (sale of alcohol and regulated entertainment) for a short period of time., for a maximum of 168 hours (7 days) for any one event. They were introduced as part of the Government’s light touch approach to the regulation of licensable events.

A Temporary Event Notice may be used to cover outside functions, extensions to licensed hours for licensed premises, charity events, weddings, off sales at market, etc.

A TEN is not an application for a licence and the Council as Licensing Authority does not approve the application it merely permits the event.

Who can apply for one ?

Anyone over 18 years of age can apply for one, within certain restrictions

Temporary Event Notices are subject to following restrictions:

- no more than 20 events or 26 days to be granted for any premises / location within a calendar year (increased for 2022/2023 following Covid)
- a **personal licence holder** may apply for a maximum of 50 events in a calendar year
- a **non-personal licence** may only apply for a maximum of 5 events in a calendar year
- no two temporary event notices can be applied for the same premise without a break period of 24 hours between events
- no more than 499 persons may attend at any one time, including all staff and performers
- no temporary event notice can exceed 168 hours / 7 days in time.
- any associate, relative or business partner of the premise user is considered to be the same premises user in relation to the restrictions.

If any of the limitations are exceeded the application will be rejected by the Licensing Authority. If the applicant still wants to go ahead with the event and there is sufficient time for the required legal process, they can apply for a premises licence or club premises certificate.

There are two types of Temporary Events Notice

Standard temporary event notices

Served on the Licensing Authority and responsible authorities a minimum of 10 working days prior to an event, with the required fee of £21.

The 10 working days' notice does not include bank holidays or weekends and does not count the day the application is received or the day that the event starts.

Late temporary event notices

A late temporary event notice is one served 5 - 9 days working days before the event. With the required fee of £21.

The 5 working days' notice does not include the day the notice is given or the day of the event. The same working day restrictions apply, it does not include bank holidays or weekends.

Number restrictions apply to late temporary events notices

A personal licence holder is limited to **10 late** temporary event notices each calendar year and a non-personal licence holder is limited to **2 late** temporary event notices each year.

Who can object to a temporary events notice?

Only Wiltshire Police and the council's Environmental Pollution and Control Team in Public Protection can object to a temporary event notice if they consider the event would undermine any of the 4 licensing objectives as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of children from harm.

The Licensing Team, the public and other public bodies are **not** permitted by the Licensing Act to have a view or object to any Temporary Events Notice.

Once a temporary event notice is submitted, both responsible authorities have a maximum of 3 working days to submit an objection to the Licensing Authority.

On a standard temporary event notice if an objection is received then the Licensing Authority will arrange a Licensing Sub Committee hearing to determine the notice. A hearing will take place to decide to approve, add conditions or reject the notice.

On a late temporary event notice, if an objection is received the temporary event notice will be rejected and a counter notice issued, and the event will not be authorised.

What powers does the Licensing Authority have to stop a permitted temporary event once it has started?

Licensing authorities have no power under the Licensing Act 2003 to stop permitted temporary events once they have started. A local authority may have powers under other legislation for example: to deal with a statutory nuisance.

How many temporary events notices does the council receive annually?

Year	Number	Explanation
2018	2210	
2019	2171	
2020	427	Impacted by Covid
2021	586	Impacted by Covid
2022	1234	Up to 7 th September

Useful links

[Temporary event notices - Wiltshire Council](#)

[Temporary Events Notice \(England and Wales\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

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**Area Board Briefing Note – Rural Mobility
Project - `Wiltshire Connect`**

Service:	Passenger Transport Unit
Date prepared:	17/08/22
Further enquiries to:	Paul Sanders – DRT Manager
Direct contact:	Paul Sanders; Paul.Sanders@wiltshire.gov.uk

Wiltshire Council is one of eighteen local Authorities to receive funding through the DfT's Rural Mobility fund, this is specifically for piloting D-DRT (Digital Demand Responsive Transport) services. Our successful bid achieved an award of £1.2M to deliver the pilot project in the Pewsey Vale and Marlborough area of the county.

Demand Responsive bus services can be operated in various ways either on a flexible (Uber style) basis or semi-flexible basis (with some timetabled points) and the new generation of digital services generally provide service users with an app-based approach offering the ability to book and manage their journeys, track their bus and make payment if applicable. However, it is envisaged that passengers will also be able to book and cancel trips by phone as well as by app.

A community engagement survey has already taken place earlier in the Summer and we are using this feedback along with reviewing patronage on existing bus services to design the new `Wiltshire Connect` service. It is anticipated that the new set of services will commence in early 2023 depending on vehicle and driver availability.

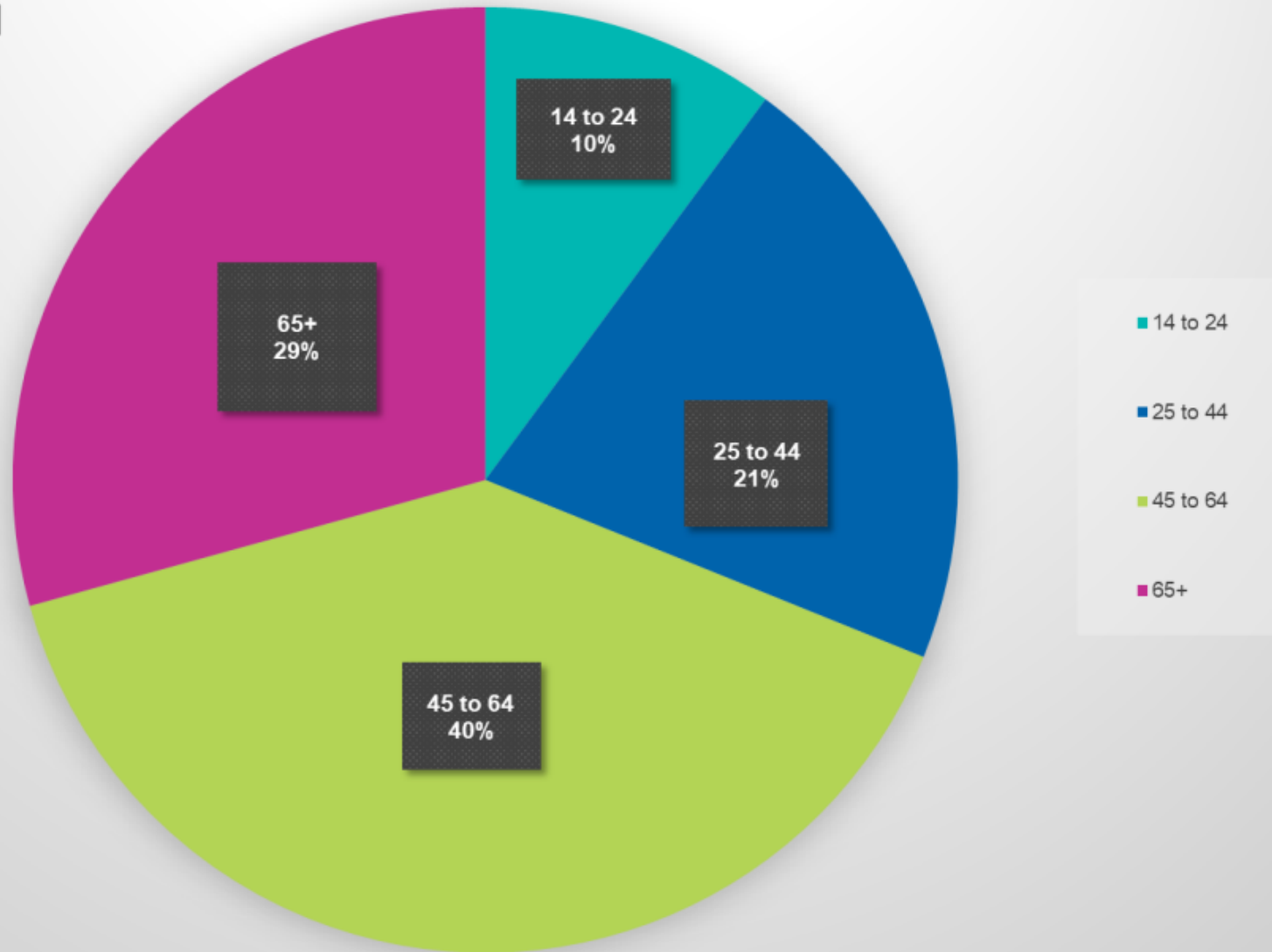
I am happy to share the findings from the survey and the proposed changes and improvements to bus services in the area.

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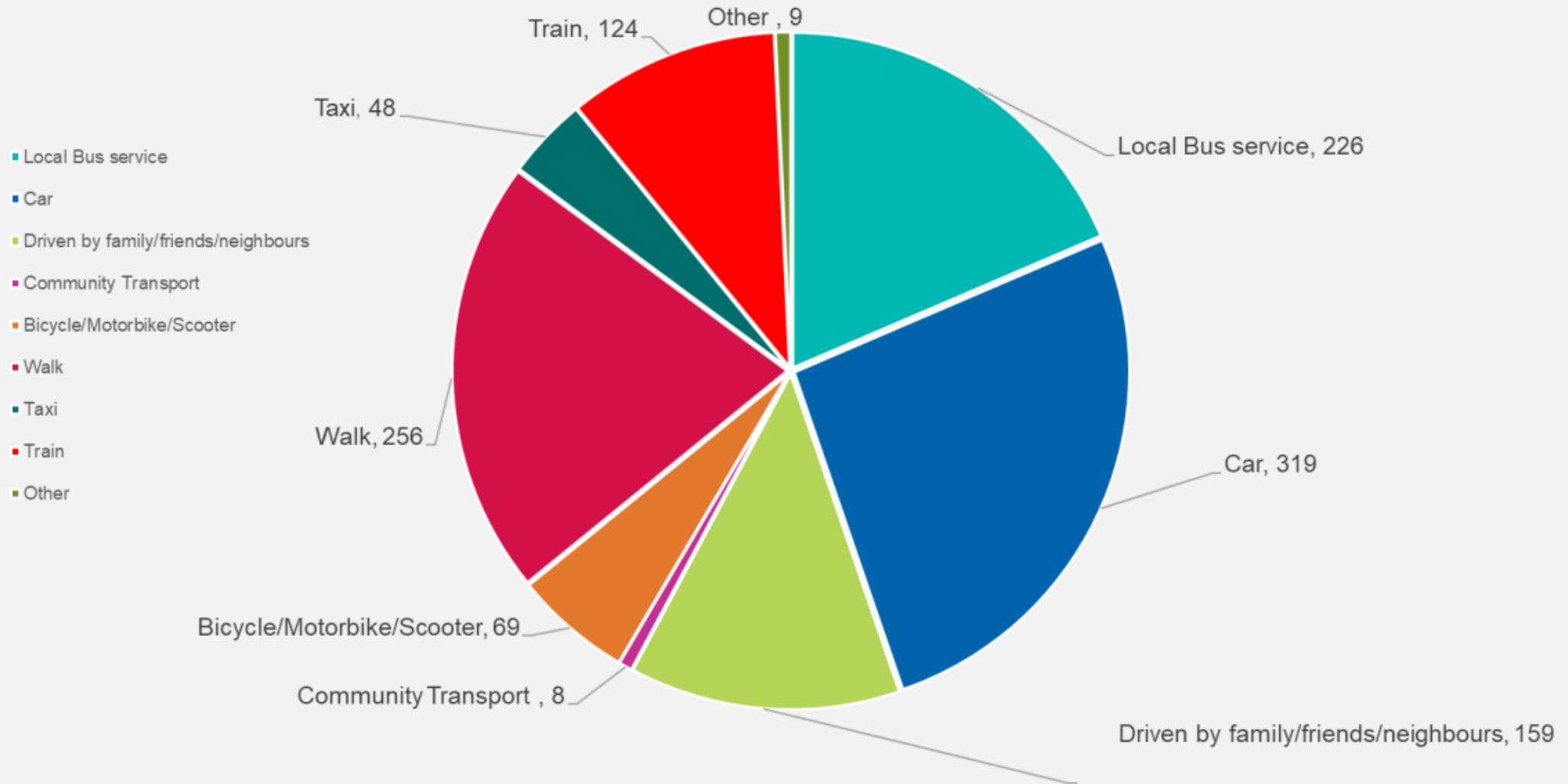
RMF Engagement Survey Results

Age Profile

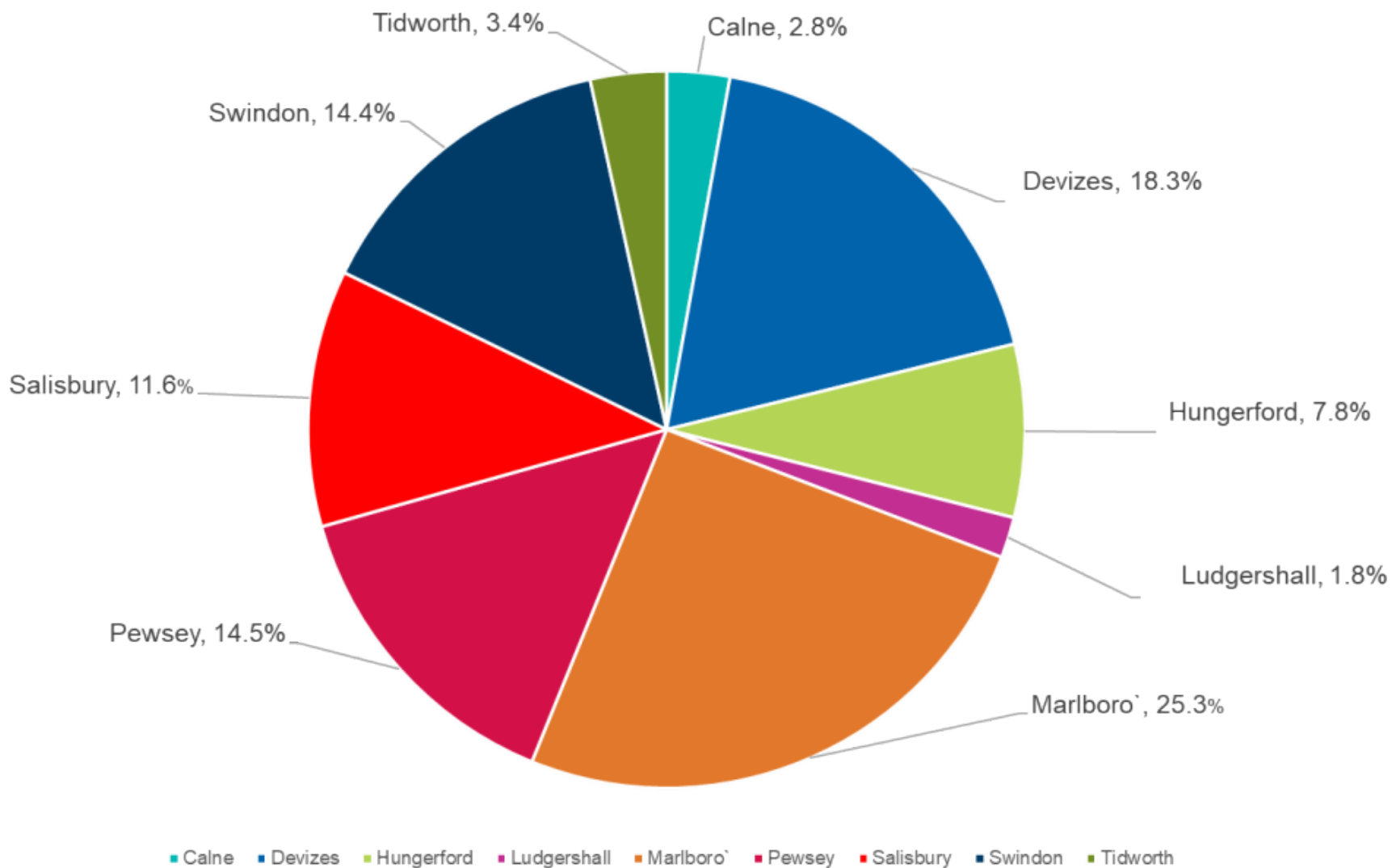
495 Surveys completed
– Good response



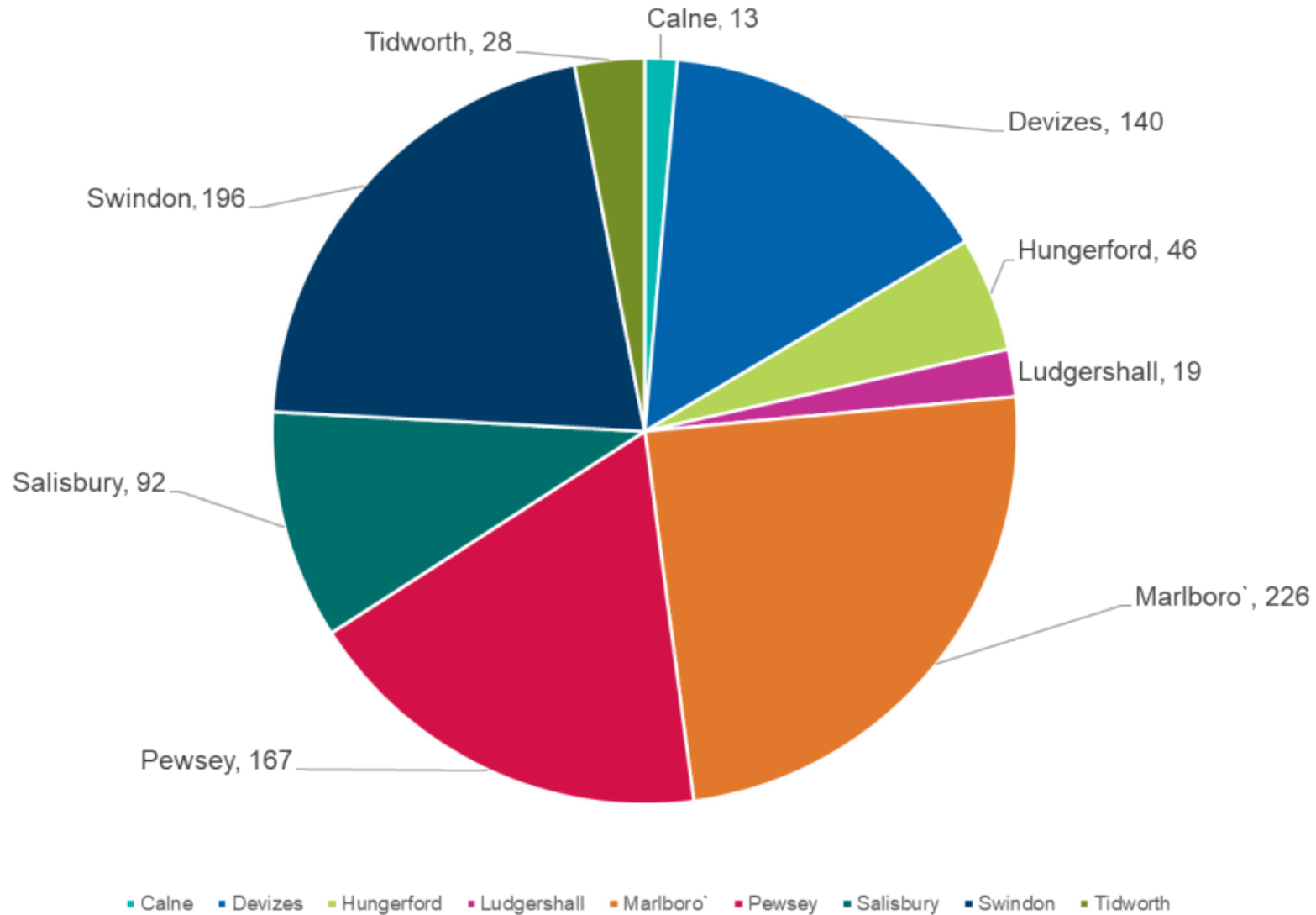
How do you get around now?



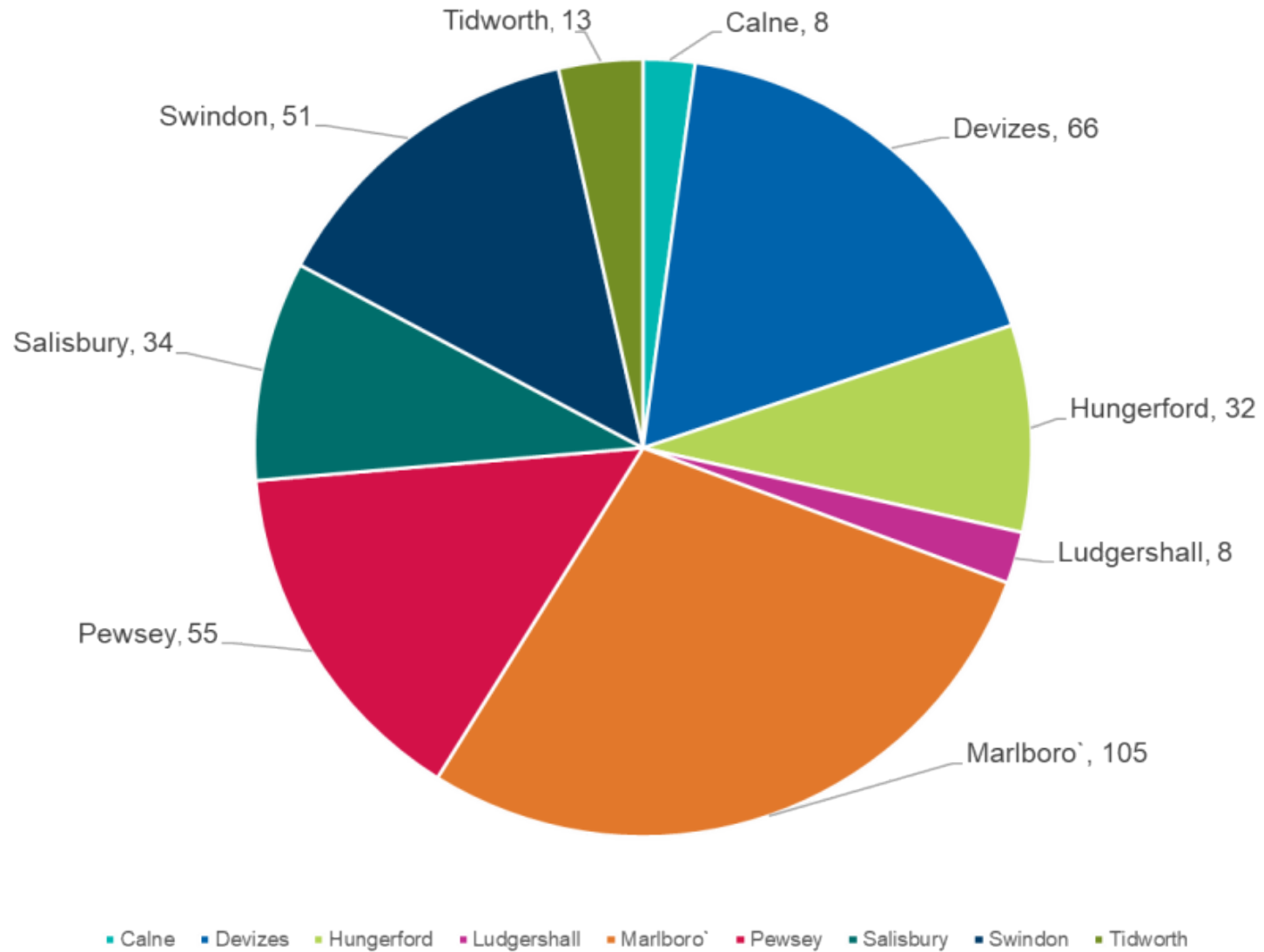
Where do you normally travel to?



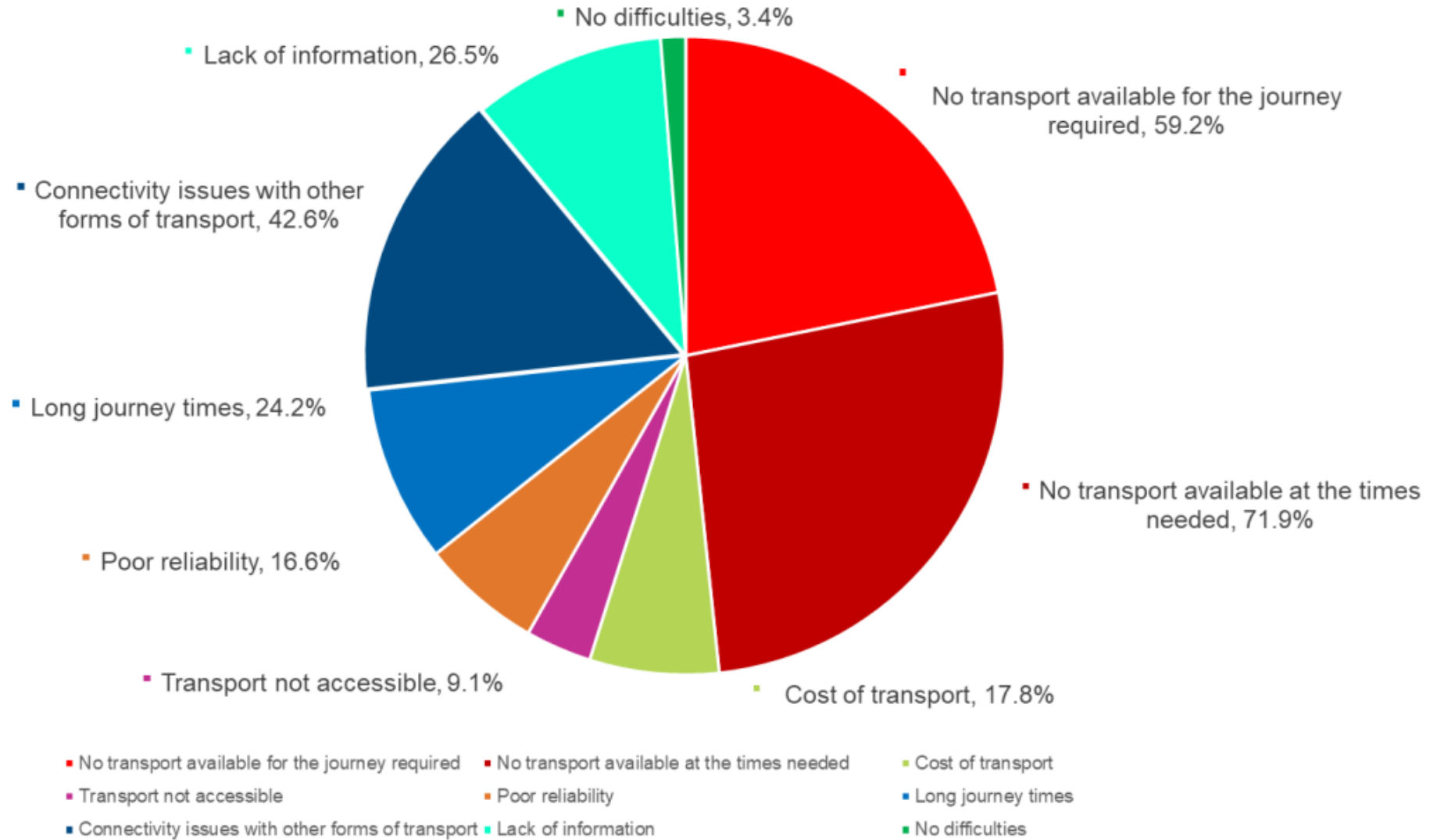
Where do you normally travel to for health appointments?



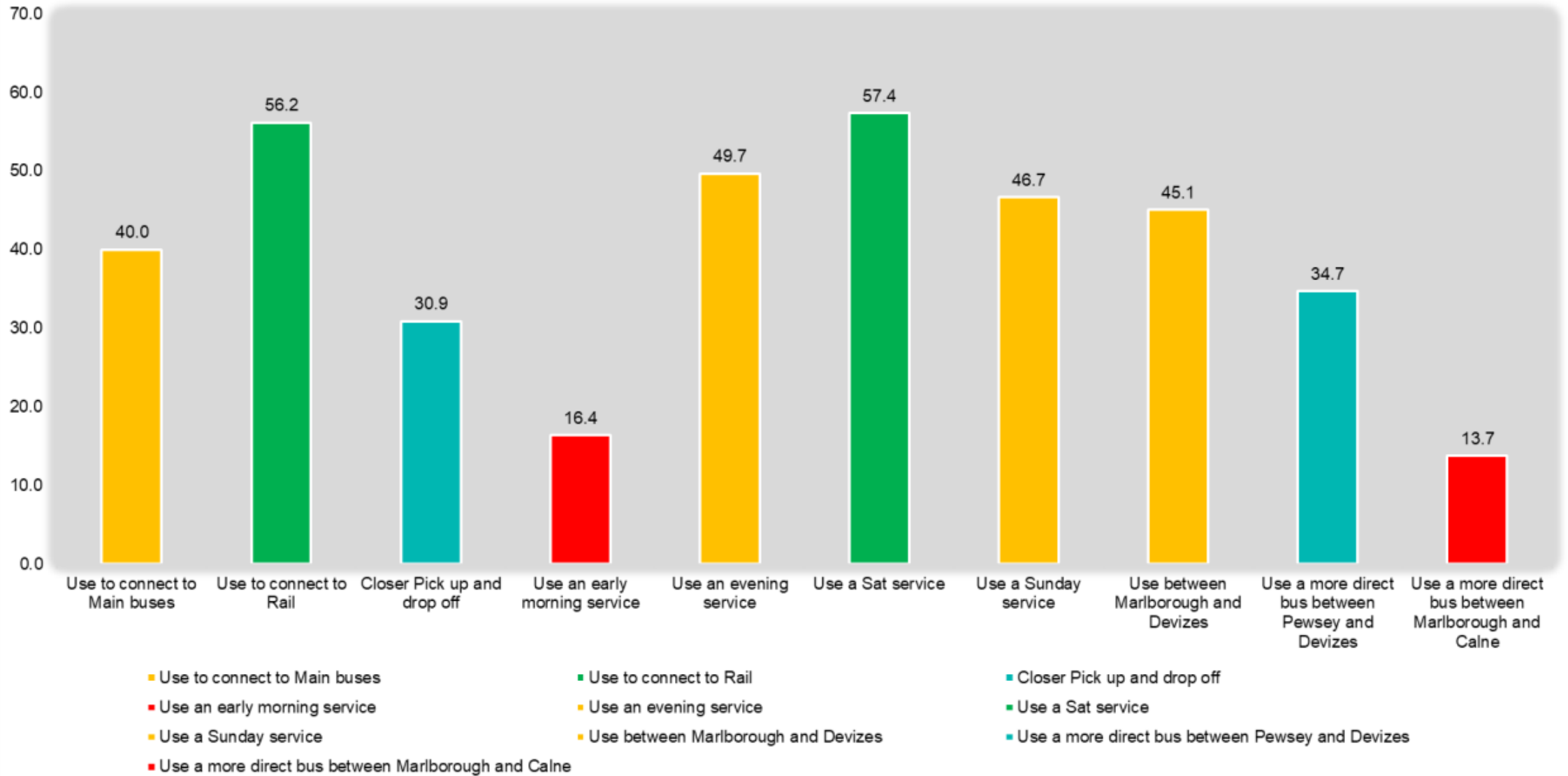
Where do you normally travel to for employment?



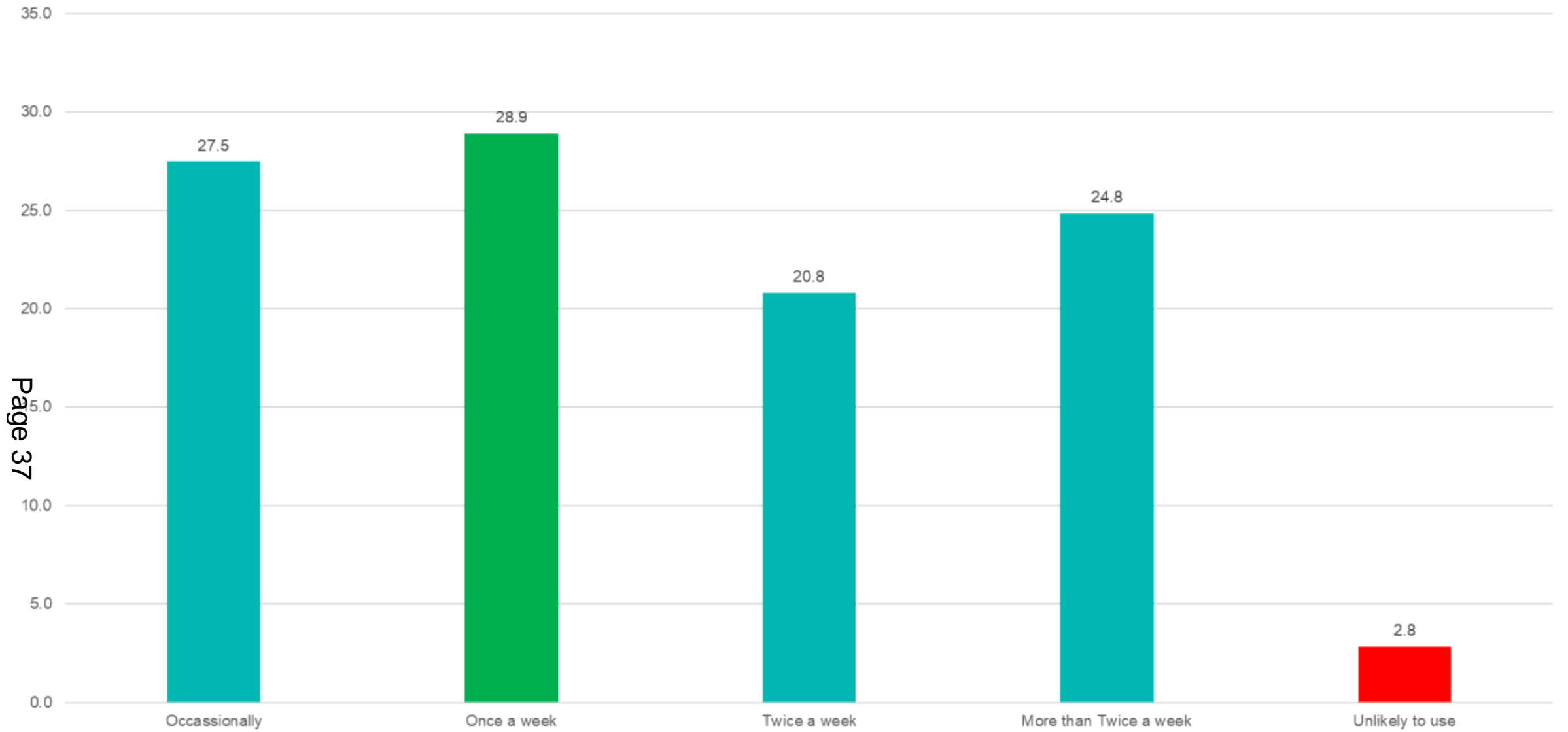
Reasons for not using your local bus service



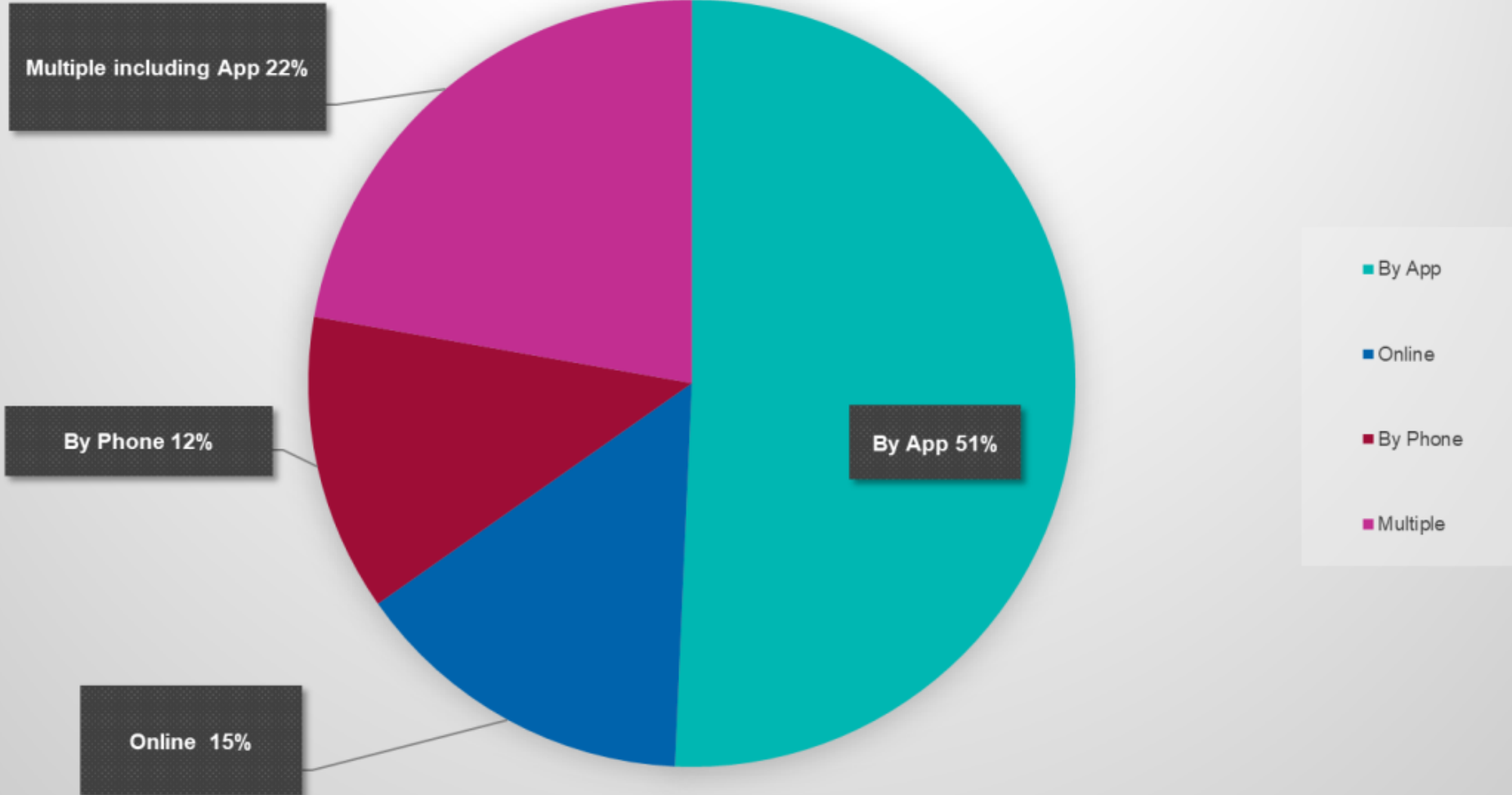
What DRT service developments would you use?



How often would you use the service?



DRT Booking Preference



General Comments (Sample)

- *It is important for many reasons to return to a system based on the old Wigglybus timetabling/demand responsive, due to changes in economy, lifestyle, educational and job opportunities. This project must work and be sustainable.*
- *An on-demand service from rail station at Great Bedwyn or Hungerford, to out-lying villages, would be brilliant. The taxi service is unreliable and expensive.*
- *Any increase in services would be welcomed by people who are no longer able to drive due to health/sight problems I would certainly use a more direct and faster bus journey to Devizes.*
- *My particular problem is with connectivity with rail from Pewsey and Trowbridge. I am concerned that more and more we are expected to use apps or websites which are not appropriate for many people and are sometimes unreliable.*
- *It's the lack of buses on a Sunday which affects me most. As I get older I am more reluctant to drive so better public transport would help a lot.*
- *Online feedback:*

The buses are too big for the very small back roads (102) through Etchilhampton. The original bus service was just some large minibuses with bike carriers on the back. I am sure these buses r not full to capacity. Let's save fuel.

General Comments (Sample)

- *We are fairly new to the area and are finding that Easton Royal seems to have very little bus service to either Pewsey or Marlborough. Any improvement would be much welcomed.*
 - *Better connection to rail services from Marlborough to Bedwyn needed*
 - *I'm happy with the existing timetabled service as I can arrange my shopping and appointments to suit the advertised bus times.*
 - *This seems to be a most useful service development and in times of rising fuel charges a very sensible way forward.*
- From Honey Street to Pewsey, a 2 hour wait for a return journey is not acceptable.*
- Little Bedwyn had no bus service at all and could benefit from one. Young and older people would use it.*
- *This would be a very useful addition to public transport services in this area, especially for those without access to a car.*
 - *An app, dependent on mobile signals, will not work in a lot of this area.*
 - *I work at the GP Surgery in Burbage. I know our patients would hugely value this service as we are in a very rural area and the bus services are limited.*
 - *We'd love this service particularly for hospital appointments and to and from train stations.*

Summary

- 495 Surveys completed – Good response
- 10% of respondents are aged 14-24, 21% aged 25-44, 40% aged 45-64 and 29% of respondents aged 65+
- 72% of respondents say they don't use their local bus service as it is not available at the times required. 59% state that public transport is simply not available for their journey.
- Good connectivity with other forms of transport is strongly favoured
- Good support for weekend and evening service. Not so much for an early morning service.
- 45% of respondents suggested they would use a service between Marlborough and Devizes.
- Almost 35% of respondents say they would use a more direct bus between Pewsey and Devizes
- 73% of respondents indicated they would be happy to use an app to book journeys
- Respondent feedback is largely positive and generally supports the objectives of the RMF project. Some concern noted about booking generally and changing the current bus timetables.

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Update for Wiltshire Area Boards

October 2022

New health and care Integrated Care Partnership appoints Wiltshire Council Leader as Chair

The Bath and North East Somerset, Swindon and Wiltshire Integrated Care Partnership (BSW ICP) has appointed Richard Clewer, the leader of Wiltshire Council, as its Chair.

The BSW ICP is a statutory committee formed by the Bath and North East Somerset Integrated Care Board (BSW ICB), which became a legal entity on 1 July, and local authorities in the BSW area.

The BSW ICP brings together the NHS, local government, the voluntary, community and social enterprise (VCSE) sector and other partners to focus on prevention, wider social and economic factors affecting people's health and reducing health inequalities.

It will develop an Integrated Care Strategy for local health and care services and advocate for innovation, new approaches and improvement to the way services are provided and run.

It will also make sure that local people have a key role in the design of the services they need now and in the future.

The appointment marks a significant step forwards for the development of the ICP as a forum to bring together a wide range of partners and organisations who each contribute their respective expertise and use their influence to develop a vision and strategy for health, care and wellbeing in Bath and North East Somerset, Swindon and Wiltshire.

Richard Clewer has been leader of Wiltshire Council since 2021. He is also Cabinet Member for Climate Change, Military Civilian Integration, Economic Development, Heritage, Arts, Tourism and Health and Wellbeing.

Neighbourhood Collaboratives Programme

Co-developed by Wiltshire Alliance Partners, the Neighbourhood Collaboratives Programme aims to support neighbourhoods (based around Primary Care Network footprints) to establish collaborative groups who will work to improve health and wellbeing outcomes.

The Alliance will offer support to develop connections between organisations, community groups and services, with the aim of building stronger relationships with

communities. We will offer advice and tools to be able to develop solutions and improvements for concerns that matter to the people living locally.

Collaboratives will connect with each other to learn, develop, and succeed through the Wiltshire Collaborative, which will bring neighbourhood groups together. Collaboratives will not replace or duplicate any of the outstanding work happening in our communities but will seek to build on what is already happening, celebrating success, and helping to further improve the impact by working in broader partnership. This programme will work closely with other work streams and forums such as Community Conversations and Area Boards.

Winter planning and virtual wards

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

One important aspect of our future plans is the delivery of a Virtual Ward model.

A virtual ward is a safe and efficient alternative to going into hospital for people who are acutely unwell. By being in their own home, people are enabled to recover and rehabilitate in familiar surroundings, which can be a benefit to people who become less orientated or less mobile in a hospital environment.

People are regularly reviewed by a multi-disciplinary team to ensure they receive the highest levels of care. Where appropriate, personalised digital technology such as healthcare apps, wearable symptom tracking devices and telephone, or video consultations may also be used by the team to remotely monitor the person's condition until they are well.

The virtual ward service in BSW will deliver a range of interventions, tailored to meet the needs of the individual, to help prevent hospital admissions and to accelerate discharge from hospital.

This is a developing model with pilot programmes currently underway across BaNES, Swindon and Wiltshire.

Covid-19 and flu vaccinations

Adults over the age of 50 are being advised to have both the Covid-19 autumn booster jab and the seasonal flu vaccine to help stay protected throughout the cold winter months.

Both vaccines are free for people over the age of 50, Covid-19 vaccines continue to be available from the many well-established sites that have been involved in the

vaccination programme since its inception almost two years ago. These include Bath Racecourse, the Steam Museum in Swindon and Salisbury City Hall and can be booked via the National Booking System.

As of Wednesday 19 October, a total of 2,479,719 Covid-19 vaccines have been given out across Bath and North East Somerset, Swindon and Wiltshire.

This means that more than 80 per cent of all eligible people in the region have had at least one vaccine, and a further 77 per cent have received two.

People over the age of 50 can secure a flu vaccination through their GP practice or by visiting a participating community pharmacy. Some larger supermarkets and private high street chemists also offer a flu vaccination service, those not eligible for a free vaccine also have the option of paying for one.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone. A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>

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Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- Know the signs and symptoms of seasonal influenza and who is eligible for a free vaccine in our [What you need to know about flu](#) guide.
- [Learn how NHS 111 can help you get the right treatment without a wait in A&E.](#)
- [Find out more about monkeypox](#) and

who can get a vaccine.

- [How to access mental health support if you are LGBTQ+.](#)

We also offer a wide range of help and advice on other issues including:

- [Downloadable guides](#) to mental health support in Wiltshire for both children and adults – created by our young volunteers and members of our [mental health forum](#).
- Plus details of [Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at healthwatchwiltshire.co.uk/advice-and-information

Advice and information

[View all](#)



What you need to know about flu

Know the signs and symptoms of seasonal influenza (flu) and who is eligible for a free vaccine.

28 September 2022



Think you need to go to A&E? Learn how NHS 111 can help you

The NHS wants to make it easier and safer for patients to get the right treatment when they need it, without...

28 September 2022



What is monkeypox and who can get a vaccine?

Find out the signs and symptoms of monkeypox, what to do if you think you have it and who is eligible for a...

8 August 2022



How to access mental health support if you're lesbian, gay...

Mental health problems are more common among lesbian, gay, bisexual and transgender (LGBTQ+) people. If you...

4 July 2022

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Report To Pewsey Area Board
Date of Meeting Monday, 28 November 2022
Title of Report Pewsey Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Pewsey Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/2023</u>	£ 16,744.00	£ 14,135.00	£ 7,700.00
Awarded To Date	£ 4,820.20	£ 2,192.05	£ 150.00
Current Balance	£ 11,923.80	£ 11,942.95	£ 7,550.00
Balance if all grants are agreed based on recommendations	£ 148.80	£ 11,942.95	£ 7,550.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG849	Community Area Grant	Greensward Committee	Greensward Treeworks	£3550.00	£1775.00
<p>Project Summary: The project is long-term, with the aim to increase awareness, use and enjoyment of this piece of common land on the western side of the A345; in particular, the Committee is working towards it becoming an educational resource for the children of Oare School. The first phase is to address the ash dieback, remove a fallen sycamore and a dead elm. One very badly affected ash tree and the dead elm both pose a risk to passers-by and vehicles outside the boundary. The pond requires dredging in order to make it usable for children's pond-dipping lessons/science.</p>					
ABG859	Community Area Grant	Great Bedwyn Village Hall	Great Bedwyn Village Hall Development Project	£142650.00	£5000.00
<p>Project Summary: The existing Village Hall is now the only community facility in the area. It is a functional room of 14 meters x 9 metres and serves the Village well, and is much used. The project is to construct an adjoining building of 9 meters x 5 metres as a second function room, which may be opened up to extend the function space of the main hall. Primarily it is intended that it will be used as a separate meeting room, and small function room. Unlike the main hall, it will have a low ceiling, making it much more suitable for small groups. and events.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG863	Community Area Grant	The Coronation Hall East Grafton	Coronation Hall East Grafton Solar PV	£15291.00	£5000.00

Project Summary:

Install Solar PV at the Coronation Hall to generate renewable energy and reduce electricity bills.

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Richard Rogers, Community Engagement Manager, Richard.Rogers@wiltshire.gov.uk

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Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIFG – Notes of on-line meeting held on 9th November 2022 at 14:00 hrs			
1.	Attendees and apologies			
		<p>Attendees:</p> <ul style="list-style-type: none"> Cllr Jerry Kunkler – Chair Cllr Paul Oatway – Pewsey Area Board Steve Colling – Burbage PC Dawn Wilson – Wilcot Huish and Oare PC John Ford – Pewsey PC Alison Kent – Clerk to Pewsey PC Tom Ellen – North Newnton PC Vanya Body – Froxfield PC Paul Mills – Chirton & Conock PC Andrew Flack – Upavon PC Colin Gale – Rushall PC John Brewin – Woodborough PC Ed Nelson – Grafton PC Matt Perrott – Area Highway Engineer Phil Rushmere – Traffic Engineer Mark Stansby – Snr Traffic Engineer 	Area Board to note.	AB
		<p>Apologies:</p> <ul style="list-style-type: none"> Dianah Shaw – Shalbourne PC Richard Netherclift – Manningford PC 		

2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 20 th July 2022 were presented to the Area Board on 10 th October 2022, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
Page 54		<p>In addition to the increasing cost of materials the government introduced two changes to legislation which are impacting contractors' prices.</p> <p>i) The removal of the entitlement to use red diesel and rebated biodiesel from most sectors from April 2022 to help meet its climate change and air quality targets. These tax changes have ensured that most users of red diesel now use fuel taxed at the standard rate of diesel since 1st April 2022.</p> <p>ii) The introduction of the Health and Social Care Levy in April 2022 (for one year only) increases the employers National Insurance contributions for staff of 1.25p in the pound.</p> <p>Under the Term Maintenance Contract Ringway are entitled to be compensated for costs associated with these two changes to legislation. In March 2022 an estimated annual adjustment to the rates was agreed at 4% for the 2022/23 financial year. However, taking into account recent rapid inflation and the government policy changes described above, a further increase of 7.25%, in addition to this 4% has been agreed.</p> <p>In summary, an increase of 11.25% is to be applied to all orders placed in 2022/23.</p>	Area Board to note	AB

Pewsey Local Highways & Footway Improvement Group

		<p>This increase is not applicable to any design, legal or assessment fees.</p> <p>All bills have now been settled for 2021/22, giving a Closing Balance of £17,457.95. (see Appendix 1). This underspend is carried forward to 22/23.</p> <p>The balance for 2022/23, less previous commitments, stands at £23,274.17 (see Appendix 2).</p>		
4.	Priority schemes			
a)	<p>Issue 6915</p> <p>North Newnton – request for Phase 2 of Footway project – to link phase 1 to a point by the former garage</p>	<p>Issue submitted 02/01/19</p> <p>Confirmation that this project is to be constructed using the following funding streams:</p> <ul style="list-style-type: none"> • CATG / LH&FIG £5,000 • Section 106 £12,800 • Substantive Highways Schemes Fund £47,200 <p>Construction programmed to commence on 24/01/23 for a duration of 25 days under a road closure.</p>	Area Board to note	AB
b)	<p>Issue 10-20-3</p> <p>Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.</p>	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>The site clearance work and topo survey have been completed at a cost of £5,200.95 against an estimate of £5,550, an underspend of £349.05. Parish content to pay the £2,000 contribution previously agreed.</p> <p>A detail design has been completed and a new estimate prepared to enable a bid for Substantive Scheme Funding. The new estimate stands at £56,000. An outline drawing is included as Appendix 3.</p>	To recommend to the Area Board an allocation of £5,600 be made towards the bid for Substantive Schemes funding.	Chair

Pewsey Local Highways & Footway Improvement Group

		Agreement was reached for the LHFIG and Parish to each contribute 10% of the cost, £5,600.00 towards the bid application.		
c)	<p>Issue 10-20-9</p> <p>Chirton – request for 20 mph speed limit assessment</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20</p> <p>Area of concern excludes A342. Speed Limit assessments are charged at £2,500.</p> <p>Parish Council have requested Traffic Surveys to establish current speeds but this has been delayed due to operational issues with Wiltshire’s Service Provider.</p> <p>The Issue is to remain on the priority list awaiting the surveys to take place,</p>	Area Board to note	AB
d)	<p>Issue 10-21-2</p> <p>Woodborough C261 (West End of village) – request to extend kerbing and / or footway</p>	<p>Issue submitted by Woodborough PC on 20/01/21</p> <p>The revised estimate to relocate an electricity support pole from Scottish & Southern was confirmed at £46,000, which was simply unacceptable. The scheme has therefore been further developed, to include a build-out to allow pedestrians to pass by this pole. The build out will restrict the road to single track for a short distance, thus creating a priority system, which should reduce vehicle speed. A drawing of the revised scheme is included as Appendix 4.</p> <p>The estimate to construct this scheme, inclusive of legal fees for a road closure now stands at £51,400.</p> <p>Agreement was reached for the LHFIG and Parish to each contribute £5,500.00 towards the bid application.</p>	To recommend to the Area Board an allocation of £5,500 be made towards the bid for Substantive Schemes funding.	Chair

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e)	Issue 10-21-4 B3087 Easton Royal – speeding through 30 mph limit – request for village gates	Issue submitted by Easton Royal Parish Council on 10/03/21 The work has finally been completed having been delayed by the Contractor for reasons which are unclear. Highways now awaiting bills from the contractor.	Area Board to note.	AB
f)	Issue 10-21-11 A342 Manor Farm Conock and A342 bridleways CHIR 15 and 11 – Request for horse and rider warning signs	Issue submitted by Chirton & Conock Parish Council on 25/08/21 The sign which had caused concern for a local householder was relocated and the total cost of the work amounted to £975.80 against a ball park estimate of £900. The parish have been invoiced for £600.00.	To recommend to the Area Board that this Issue be closed	Cllr Kunkler
g)	Issue 10-22-5 Froxfield Church Lane – request for access protection markings	Issue submitted by Froxfield Parish Council on 25/01/22 Road markings have finally been painted, although Highways have yet to inspect the work for final sign-off. Highways awaiting invoice from Contractor.	Area Board to note	AB
h)	Issue 10-22-6 A345 Upavon to North Newnton – request for Deer Warning Signs	Issue submitted by Upavon Parish Council on 27/01/22 The signs have now been installed at a cost of £797.07. This is an underspend of £202.93 against the estimate of £1,000. Parish contribution amended to £200.00.	Highways to issue invoice	Highways
i)	Issue 10-22-4 Burbage – request for Horse Warning Signs	Issue submitted by Burbage Parish Council on 23/01/22 The signs have now been installed at a cost of £840.42. This is an underspend of £159.58 against the ball park estimate of £1,000.	Highways to issue invoice	Highways

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	North Newnton – request for Phase 3 of Footway project	<p>There is sum of s106 money left over from Phase 2, approximately £7,200, to put towards Phase 3. This would complete the link from Woodbridge Roundabout to the Bus Stops on the A345.</p> <p>Whilst no design work has been started on this Highways have identified the following requirements:</p> <ul style="list-style-type: none"> • Topo Survey • Full utility search to identify underground apparatus • Road Safety Audits, Stage 2 upon completion of design and Stage 3 upon completion of construction. • Temporary 4-Way Traffic Signals during construction phase. <p>A ball park estimate to complete the work is likely to be circa £37K.</p>	when staff resources become available.	Highways
5.	New Requests and ongoing Issues			
a)	<p>Issue 10-21-6</p> <p>North Newnton Park Road junction with Rushall Road – sight line issue</p>	<p>Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Development of the former garage site substantially complete. Area Highway Engineer has agreed to refresh the SLOW markings on approach to the junction.</p> <p>This work is now likely to take place in the Spring as the Road Marking teams have been stood down for the Winter.</p>	Area Board to note	AB
b)	<p>Issue 10-21-12</p> <p>C52 Safety and Speed between Manningford and Wilcot</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p>	Meeting to be arranged	Cllr Oatway

Pewsey Local Highways & Footway Improvement Group

		Cllr Oatway to arrange a meeting involving Parish representatives, Mark McClelland (Cabinet Member) and Highway Officers to discuss improvement options.		
c)	<p>Issue 10-22-1</p> <p>A338 East Grafton (western approach to village) – Speeding concerns</p>	<p>Issue submitted by Grafton Parish Council on 12/01/22</p> <p>Parish representative provided the following update:</p> <ul style="list-style-type: none"> • Traffic Survey (A338 entering Grafton from Burbage) complete. Data correlates with village SIDs - frequent speeding events through the village (17980 vehicles recorded in the week with 70.3% of vehicles recorded at speeds >30mph) • Village Speed Watch team being re-established and trained. • Wiltshire Police have sat on the green - understanding that no traffic fines were issued • Next Steps to engage with Wiltshire Police Commissioner to try and increase Police presence on the A338. • Current understanding is that due to the road being a major A road there is little more that can be done with regards to signage (already have rumble strips, count down signs, white gates etc.) • Concerns raised during recent Parish Council meeting by members of the public of rates of speeding through the village. Chairman provided reassurance that the PC were working closely with Wiltshire Council and the Police to do what we can to deter speeding vehicles. <p>In summary, enforcement is key to address this issue, with engineering measures already in place.</p>	To recommend to the Area Board that this Issue be closed.	Cllr Kunkler

Pewsey Local Highways & Footway Improvement Group

d)	<p>Issue 10-22-2</p> <p>Great Bedwyn The Knapp – Parking concerns</p>	<p>Issue submitted by Great Bedwyn Parish Council on 20/01/22</p> <p>Parish request the extension of white access protection markings on the bend prior to the rail station. Highways advised that these have been deployed extensively in the area already and have been extended beyond their intended purpose. Highways suggested that formal parking controls (double yellow lines) be considered to address these issues.</p> <p>Highways confirmed that ongoing monitoring shows that the number of rail users has yet to return to 2019 levels and that there are no current proposals to extend off-road parking facilities for the station.</p> <p>It was noted that there had been no reaction from the Parish since the Issue was raised.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Cllr Kunkler</p>
e)	<p>Issue 10-22-3</p> <p>A346 Leigh Hill – Request for Calming Measures</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Safety concerns at junction of Three Oak Hill Drive</p> <p>A junction warning sign has been placed, facing southbound traffic and following further investigation it was discovered that a similar sign for northbound traffic had been in situ but is currently missing. Local Highways have since agreed to replace this sign.</p>	<p>Area Highway Engineer to chase up the sign replacement.</p>	<p>Highways</p>
f)	<p>Issue 10-22-7</p> <p>Chirton The Street – request for raised curbs (approximately 55m) to combat verge erosion to land in front of church</p>	<p>Issue submitted by Chirton & Conock Parish Council on 07/03/22.</p> <p>Parish and Highways have met on site to discuss options for kerbing and provision of a series of bollards to protect the</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes list and to allocate a sum of £3,000.</p>	<p>Cllr Kunkler</p>

Pewsey Local Highways & Footway Improvement Group

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		<p>verge. Whilst curbing remains an option, further discussions amongst officers has identified a potential issue with drainage.</p> <p>Early ball park costs are as follows:</p> <ul style="list-style-type: none"> To provide kerbing under a road closure (duration approx. 1 week) = £10K inclusive of legal fees but excluding potential drainage work. To provide up to 15 bollards = £4K <p>Parish wish to pursue the placement of bollards and have offered a 25% contribution.</p> <p>LHFIG are content to take this scheme forward.</p>		
g)	<p>Issue 10-22-8</p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>New Footway to complete the link between Rushall and Upavon.</p>	<p>Cllr Oatway to make enquiries about the possible use of CIL contributions to take this forward:</p>	<p>Cllr Oatway</p>
h)	<p>Issue 10-22-9</p> <p>A345 Upavon – request for new footway in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>To complete the footway link from Riverside Park to the village centre.</p> <p>Parish have met with the owners of Grey Flags to ask if they would consider a free dedication of a 1.5m strip of land, adjacent to the carriageway, in exchange for a new boundary “barrier”. Further discussions are required to reach an agreement “in principle” to move this project forward.</p>	<p>Parish Council to continue with negotiations</p>	<p>Parish Council</p>

Pewsey Local Highways & Footway Improvement Group

i)	Issue 10-22-11 Woodborough – request for direction signs to indicate Parish Room and Defibrillator	New Issue submitted by Woodborough Parish Council on 02/08/22 Potentially two signs required. It was requested that Highways investigate this issue and report back at the next meeting.	Highways to investigate	Highways
j)	Issue 10-22-12 Upavon High Street – request for footway between 21 High Street and Jarvis Street.	New Issue submitted by Upavon parish Council on 04/10/22 There is no kerbed footway provision within the narrow section of the High Street a length of approximately 50 metres. Highways suggested the reason for the gap may be linked to the available carriageway space on this A class route. It was requested that Highways investigate this issue and report back at the next meeting.	Highways to investigate	Highways
6.	Other items			
a)	Pavement and Footway Improvement Schemes	Matt Perrott, Area Highway Engineer, has confirmed that funding is available to address the issues previously discussed at Burbage and Rushall. Matt is currently in discussion with Major Maintenance team to establish a method of undertaking this work.	Area Highway Engineer to pursue matters.	Highways

Pewsey Local Highways & Footway Improvement Group

b)	Deadline for submitting LHFIF Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting. The deadline for our next meeting is therefore 11 th January 2022.	To note	All
7.	Date of next meeting: 25th January 2023, commencing at 14:00 hrs. Meetings to be held virtually until further notice.			

Pewsey Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Matt Perrott

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LH & FIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.
2.2. If funding is allocated in line with LH&FIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£9,044.17**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

Pewsey Local Highways & Footway Improvement Group

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To close the following Issues:

10-21-11 Chirton Horse warning signs, 10-22-1 East Grafton Speeding issues, 10-22-2 Great Bedwyn The Knapp Parking Issues

7.2 To add the following Issues (with funding) to the Priority Schemes List:

10-22-7 Chirton The Street bollards (£3,000)

7.3 To allocate funding to Issues currently on the Priority Schemes List:

10-20-3 Rushall Elm Row Phase 2 (£5,600.00), 10-21-2 Woodborough Footway Phase 2 (£5,500.00)

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Pewsey CATG expenditure 2021 / 22 as of 01/11/22

Budget £13,356 + £17,559.63 c/fwd = £30,915.63

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Rushall Elm Row	£55,000.00	£5,000.00	£54,373.31 Final	£54,373.31
Chirton Footpath	£23,500.00	£4,500.00	£23,242.80 Final	£23,242.80
Manningford – HGV Direction Signs	£1,145.25	£500.00	£725.34 Final	£725.34
Burbage High St / Services - Pedestrian access	£14,000.00	£2,000.00	£9,206.77 Final	£9,206.77
All Cannings Road Markings	£600.00	£500.00	£600.00 Final	£600.00
Little Bedwyn Chevron	£600.00	£450.00	£306.88 Final	£306.88
Hilcott Carriageway Roundels and SLOWs	£600.00	£300.00	£600.00 Final	£600.00
Chirton The Street – access protection marking	£50.00	£50.00	£50.00 Final	£50.00
Chirton Horse Warning signs	£900.00 (ball park)	£300.00	£975.80 Final	£975.80
Totals	£96,395.25	£13,600.00	£90,080.90	£90,080.90

Budget £30,915.63

Projected Spend £90,080.90

Balance -£59,165.27

Plus contributions (details below) £76,623.22

Closing Balance £17,457.95

Contributions

Rushall Elm Row	£5,000.00	Rushall Parish Council – invoice issued
Rushall Elm Row	£44,373.31	Substantive Highways Fund
Chirton Footpath	£4,500.00	Chirton Parish Council – invoice issued
Chirton Footpath	£14,242.80	Substantive Highways Fund
Manningford HGV signs	£225.34	Manningford Parish Council – invoice issued
Burbage High St / Service station	£6,766.00	Pewsey Area Board Grant
Burbage High St / Service Station	£440.77	Burbage Parish Council – invoice issued
All Cannings Road Markings	£100.00	All Cannings Parish Council – invoice issued
Little Bedwyn Chevron	£75.00	Little Bedwyn Parish Council – invoice issued
Hilcott road markings	£300.00	North Newnton Parish Council – invoice issued
Chirton Horse Warning signs	£600.00	Chirton Parish Council – invoice issued
Total	£76,623.22	

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Pewsey LHFIG expenditure 2022 / 23 as of 03/11/22

Budget £26,712 + £17,457.95 c/fwd = £44,169.95

Scheme	Estimate	LH&FIG Commitment	Expenditure	Projected Spend
North Newnton Footway Phase 2	£65,000.00	£5,000.00	£2,500.00 interim	£65,000.00
Rushall Elm Row Phase 2 site clearance & topo	£5550.00	£5,000.00 (prov)	£5,200.95 Final	£5,200.95
Easton Royal village gates	£4,200.00 (ball park)	£3,150.00	£0,000.00	£3,157.34
Froxfield The Green – access protection markings	£400.00	£300.00	£0,000.00	£400.00
A345 Upavon to N Newnton – deer warning signs	£1,000.00	£750.00	£797.07 Final	£797.07
A 346 Burbage Horse Warning Signs	£1,000.00 (ball park)	£500.00	£840.42 Final	£840.42
Upavon village centre – signs and lighting upgrade	£6,800.00	£3,400.00	£0,000.00	£6,800.00
Pewsey Fordbrook Bus Shelter	£6,000.00 (ball park)	£3,000.00	£0,000.00	£6,000.00
Totals	£89,950.00	£21,100.00	£9,338.44	£88,195.78

Budget £44,169.95

Projected Spend £88,195.78

Balance -£44,025.83

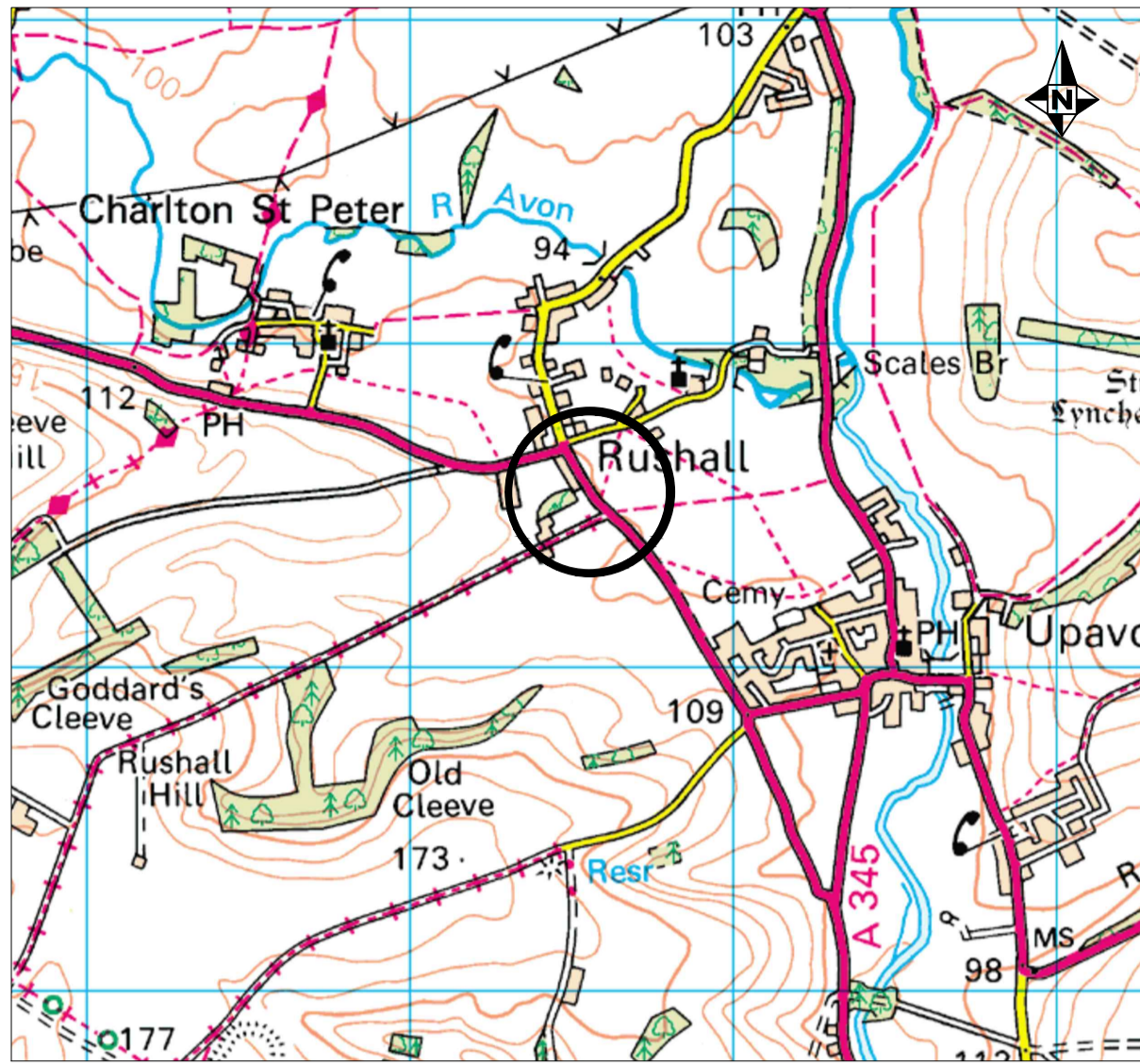
Plus contributions (details below) £67,300.00

Overall Balance £23,274.17

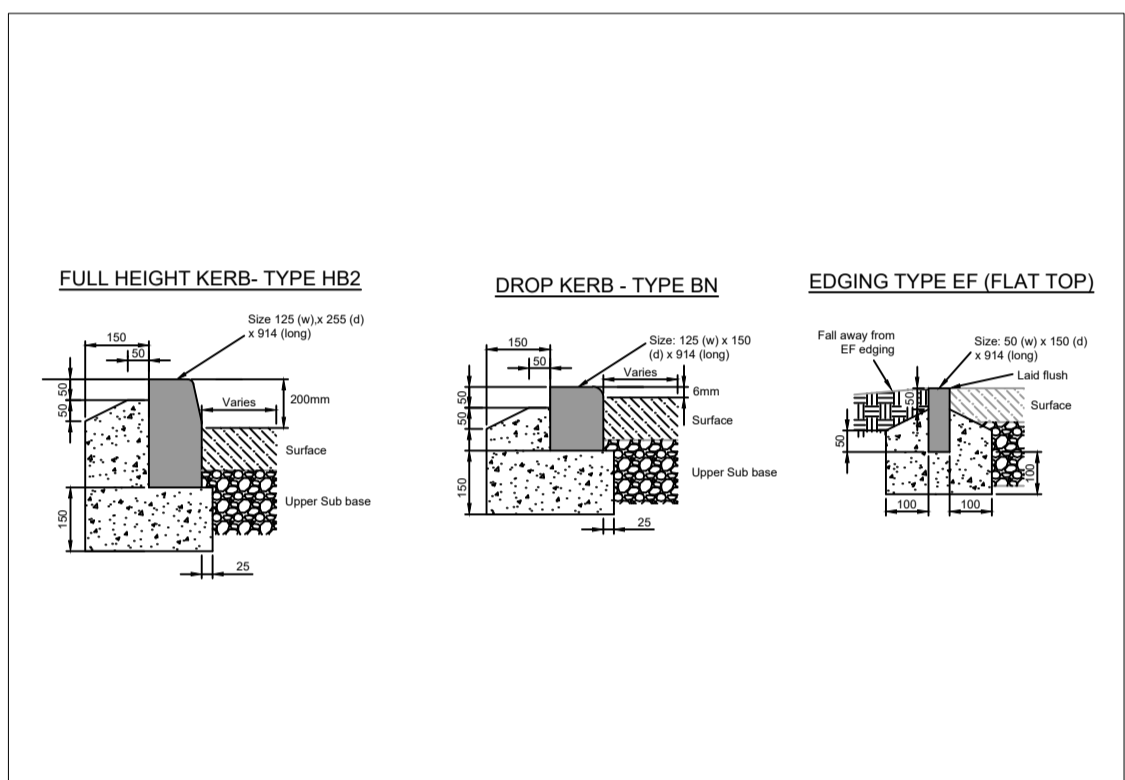
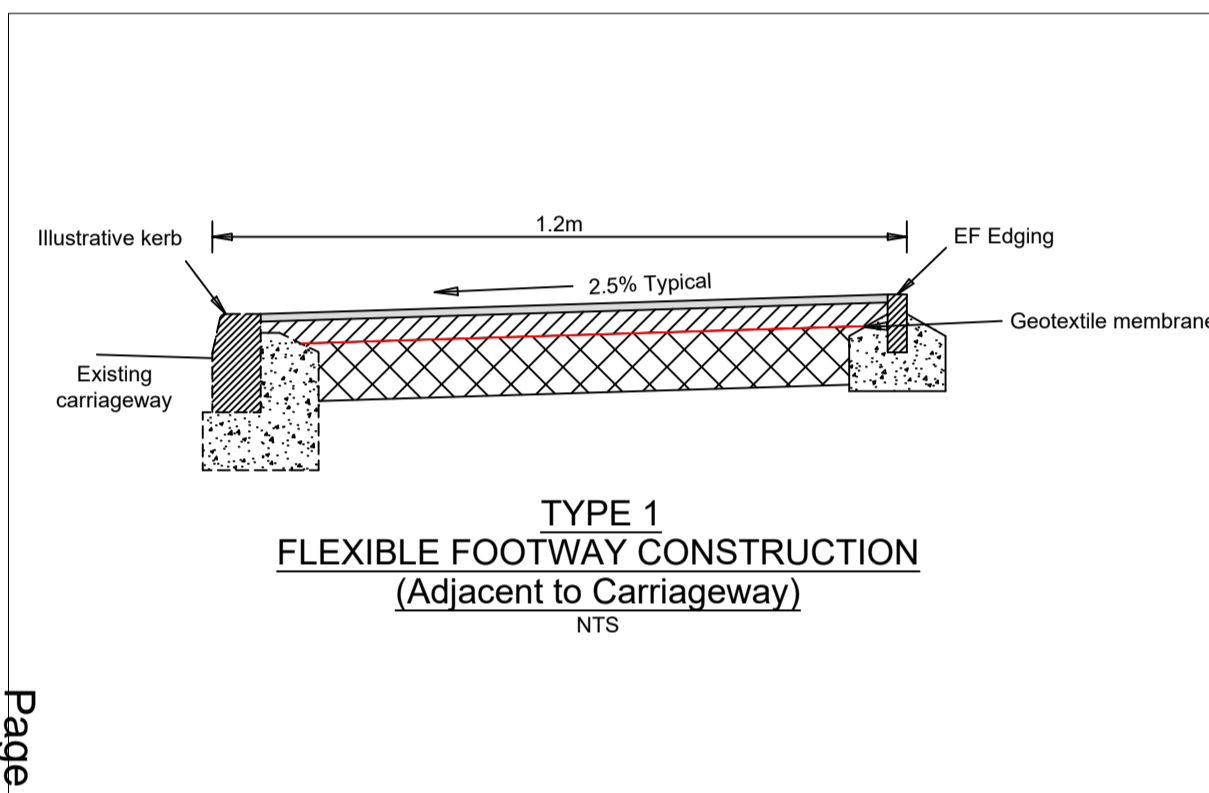
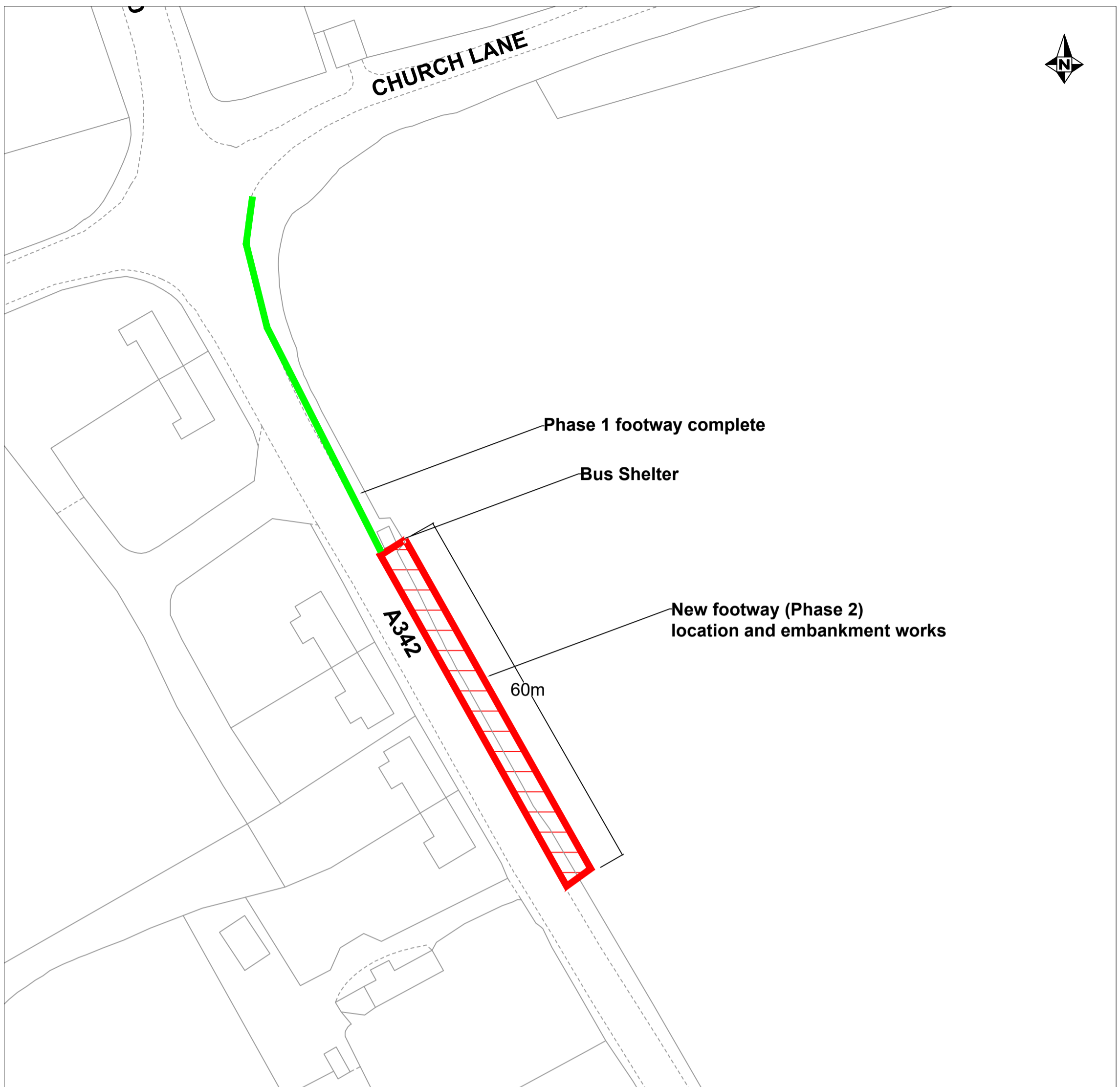
Contributions

North Newnton Footway Phase 2	£12,800.00	Section 106 Fund
North Newnton Footway Phase 2	£47,200.00	Substantive Highways Fund
Rushall Elm Row Phase 2 Site Clearance & Topo	£2,000.00	Rushall Parish Council – to be invoiced upon completion
Easton Royal Gates	£1050.00	Easton Royal Parish Council – to be invoiced upon completion
Froxfield The Green – access protection	£100.00	Froxfield Parish Council – to be invoiced upon completion
A345 Upavon / N Newnton Deer signs	£250.00	Upavon Parish Council – to be invoiced upon completion
Burbage Horse Warning Signs	£500.00	Burbage Parish Council - to be invoiced upon completion
Upavon village centre – signs and lighting	£3,400.00	Upavon parish Council – to be invoiced upon completion
Total	£67,300.00	

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FOOTWAY / CYCLEWAY - FLEXIBLE CONSTRUCTION TABLE SELECTOR			
	FOOTWAY / CYCLEWAY TYPE 1 / 1A	CROSSOVER TYPE 1 (STANDARD)	CROSSOVER TYPE 2 (INDUSTRIAL)
SUB-BASE			
Type 1 / Type 2 (Clause 803)	150 (See Note 5)	225	270
BASE			
32mm Dense Asphalt Concrete Base 40/60 PEN	-	-	100
BINDER COURSE			
20mm AC Dense Surf 40/60 (or 160/220 see note 8)	60	60	60
SURFACE COURSE			
Heavy Traffic Option: HRA 30/10 F Surf 40/60	-	25	25
HRA 45/6 Surf 160/220	-	-	-
ACB Dense Surf 100/150 (or 160/220 see note 8)	20	20	-
10mm Close Graded Asphalt Concrete Surface Course 100/150	-	-	30



- NOTES:
- Do not scale from this drawing.
 - Refer to drawings WC-HCD-1100-D001-0 for Approved Kerb Type Selection.
 - Prior to the commencement of laying the formation shall be treated with an approved residual weedkiller.
 - The engineer may request inclusion of a non-woven separation membrane to mitigate weed/root intrusion.
 - The Engineer may increase the Sub-base to a depth of 225mm or include a geotextile membrane or geo-grid on formation where dictated by existing ground conditions.
 - None of the details on this drawing are suitable where 'no-dig' construction is required.
 - Where a footpath is proposed between walls, private land or other features then positive drainage will be necessary in order to prevent run off of highway surface water.
 - For AC 6 Dense Surf & AC 20 Dense bin, 160/220 may be used if hand laying in winter.
 - The work shown on this drawing could affect statutory undertakers apparatus and they are required to verify the location and depth prior to the commencement of work and take all precautions necessary when working in the vicinity of such apparatus. Utility information is produced from a digital source and no guarantee can be given regarding its accuracy. It is the recipients responsibility to check the accuracy of measurements given. Should discrepancy occur please contact the issuing authority to seek clarification.
 - The use of this drawing does not absolve the client of their responsibilities under Health & Safety: The Construction (Design & Management) Regulations 2015
 - All road markings to be installed in accordance with DFT publication The Traffic Signs Regulations and General Directions 2016 & Chapter 5 of the Traffic Signs Manual (2003)
 - All traffic signs to be installed in accordance with DFT publication The Traffic Signs Regulations and General Directions 2016.

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Wiltshire Council (100049050) 2022

F					
E					
D					
C					
B					
A					
O	11/22	SLD	GR	MJS	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:
ISSUE

Wiltshire Council
Traffic & Network Management
County Hall, Bythesea Road, Trowbridge
Wiltshire, BA14 8JD
Tel: 0300 4560100
Website: www.wiltshire.gov.uk

PROJECT:
RUSHALL
ELM ROW PHASE 2 FOOTWAY

DRAWING TITLE:
SUBSTANTIVE BID
PRELIMINARY DESIGN

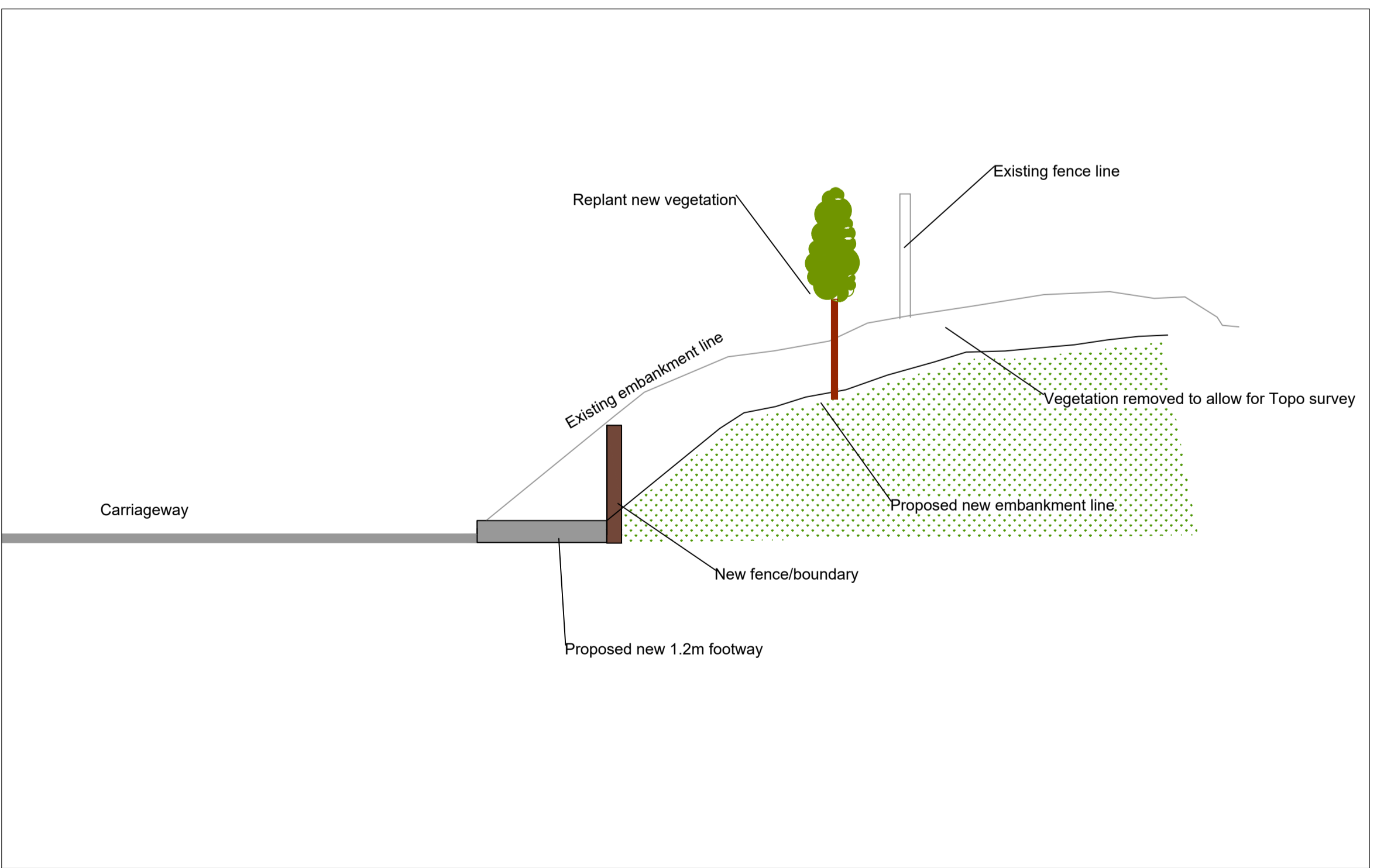
SCALES:	NOT TO SCALE	SHEET SIZE:	A1
DRAWING No:	2021-059-SLD-RUSH-D005	REVISION:	0
FILE REF:	L:/TET/CATG/PEWSEY		

Phase 1 footway completed 2020-21
Phase 2 to be linked to provide continuous link.

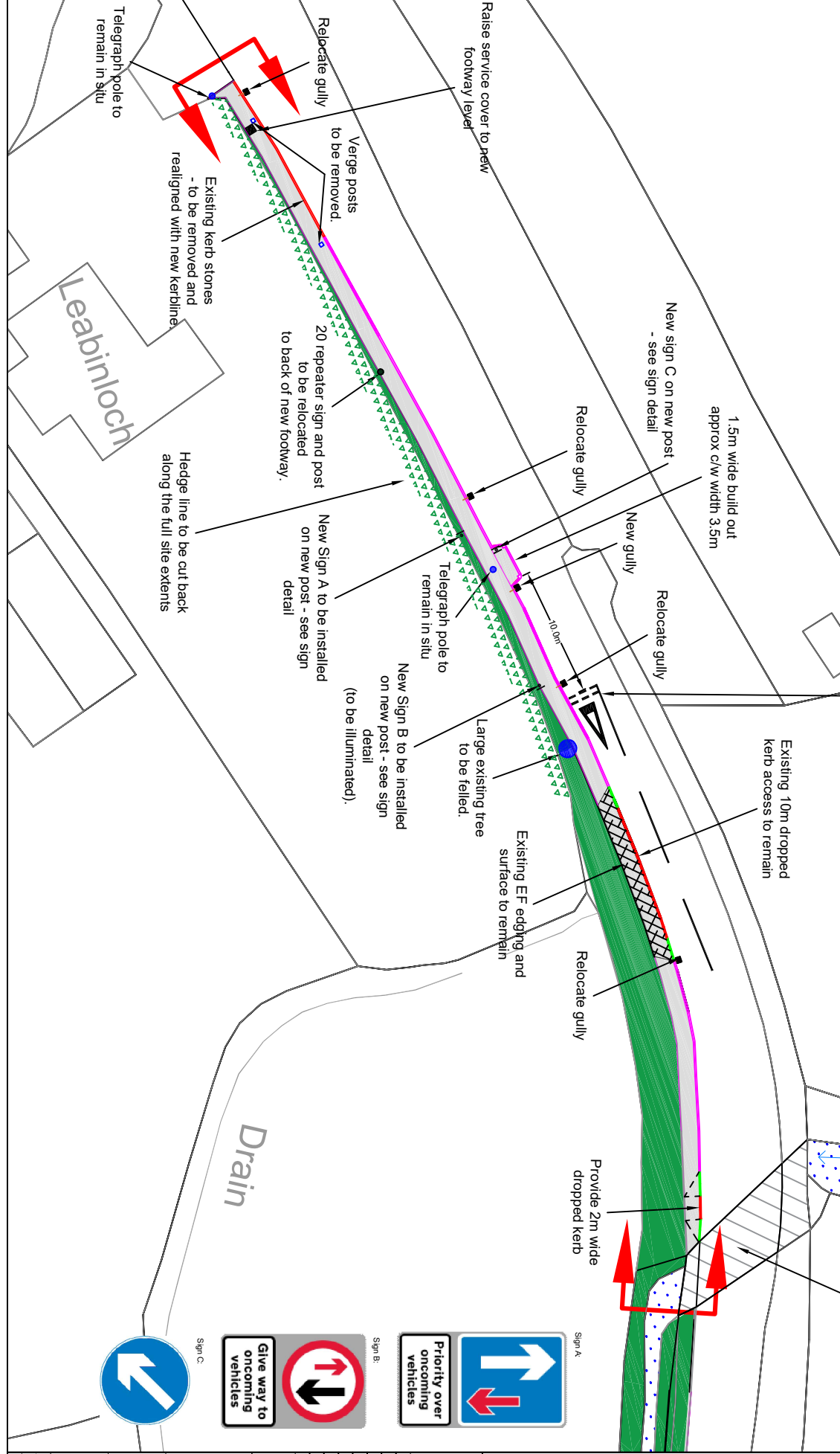
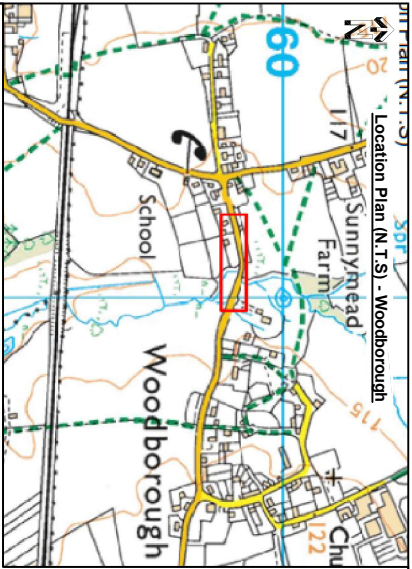
Existing Phase 1 footway to continue along Phase 2 in front of bus shelter providing a continuous footway link.

Existing Phase 1 fence to continue along to Phase 2.

Phase 1 bank re-grading and new trees planted to continue along Phase 2.



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- NOTES:
1. Site extents are approximate and are to be finalized.
 2. Do not scale from this drawing.
 3. All dimensions are in metres unless stated otherwise.

Key

- Site Extents
- Verge to be retained
- Proposed H&Z Kerb Alignment (125mm)
- Concrete Edging (50mm)
- DDR / DDL Kerb
- BN dropped kerb
- EF concrete edging 50mm

Full footway construction consisting of: AC 6 dense surf 100/150 (20mm thick), AC 20 dense sub 100/150 (20mm thick) to BS EN 13108-2:2006 sub-base.
(Average footway width 1.5m)

Additional works:

- Gully cleaning
- Extensive hedge cutting
- Excavation and removal of additional rock as verge protection in the past

CAUTION:

- Overhead cables present in area

BT
Scottish and Southern Electric
(See NRSWA info)

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Item	Description	Quantity	Unit
A	1000mm x 1000mm ORIGINAL		
B	1000mm x 1000mm ORIGINAL		
C	1000mm x 1000mm ORIGINAL		
D	1000mm x 1000mm ORIGINAL		
E	1000mm x 1000mm ORIGINAL		
F	1000mm x 1000mm ORIGINAL		

Sign A:

Sign B:

Sign C:

Wiltshire Council

Traffic & Network Management
County Hill, Spinastra Road, Trowbridge
Wiltshire, BA14 4JD
Tel: 0300 460100
Website: www.wiltshire.gov.uk

PROJECT:

2023 ROAD
FOOTWAY
PRIORITY WORKS SCHEME

DRAWING TITLE:

PRELIMINARY DESIGN

SCALE:

1:200

DATE:

12/01/2023

BY:

AS

REVISION:

C

PROJECT REF:

2023-001

PROJECT REF:

2023-001

PROJECT REF:

2023-001

PROJECT REF:

2023-001

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